

**CDEC DISTRICT 26
MINUTES
AUGUST 27, 2015**

PUBLIC MEETING

BUSINESS MEETING

1. CALL TO ORDER, ROLL CALL

Present:

Evelyn I. SCHECHTER

David WONG

Roy MENENDEZ

Michelle LIU

Alan ONG

Wendy PELLE-BEER

Dilip NATH

Sheng Chao YU

Shajid Ali MUHAMMAD

Excused Absent: Tarvinder Thind; Leslie Rubenstein

2. **APPROVAL OF MINUTES DATED JUNE 18 AND JULY 23, 2015**

The board approved the minutes dated June 18, 2015 and July 23, 2015. The motion to approve was made by Roy Menendez and seconded by David Wong and approved by the board.

3. **PRESIDENT REPORT**

Alan Ong, President, reported that he attended the PTA Meet and greet event. Evelyn Schechter also attended the event. He reported that he met with CCHS representative who wishes to engage in more collaboration with the CDEC. He reported that he thought such collaborations were welcomed and would send the Council's agenda to their group. The President reported that working on the new high school would be an opportunity for such collaboration.

The President reported that he attended the CEC Presidents meeting with the Chancellor. The focus of the Chancellor's remarks at that event focused on parent engagement; new community pamphlet; citywide – schools improved in state testing; development of a dual language program in a school in Queens - the Chancellor is seeking individuals who can teach such languages as Arabic; merger and consolidation process and strategies for organizing.

The President also provided an update with regard to filling the position of Administrative Assistant for the Council. He reported that an AA training was coming up on August 31, 2015, an all day event, beginning at 9 a.m. to 4 p.m. Only the President was invited to attend the training. He also discussed the hiring committee to select an AA. The committee needs to select a chairman. He has sent emails of the 15 resumes chosen from those provided by the DOE to the members who volunteered to serve on that committee. He advised that the committee members look at the resumes and pick the top five to interview. The President advised that he will speak with the Principal of MS 74 about the Council using the school to interview the AA candidates.

4. COMMITTEE REPORT

A. BY-LAWS

David Wong, Chair, By-Law Committee reported that he attended the by-law training conducted by the DOE last month. The By-laws discussed at that meeting was in a draft form. He reported that the Council can chose what our by-laws would look like. For example, the positions of officers and the length of their service can be changed. He proposed a later discussion when the DOE provides final revised proposed by-laws. The President, Alan Ong, requested that he be added to all emails regarding the By-Law Committee in order to stay current with regard to next steps.

B. SCHOOL LIASION – BASIC FRAMEWORK

The President reported that the committee met and the results of that meeting. Leslie Rubenstein is the Chair of the committee. Evelyn Schechter reported the activities of the committee, which met earlier this month. Ms. Schechter reviewed the letter of introduction that the Council will send to school principals prior to school visits. She reported that the form, which will be used by each member to, documents certain items during school visits. The form is being revised. She reported that the Committee proposes that each school visit focus on one issue this year, which would be challenges in implementing common core while keeping a balance to provide other academic and cultural activities/classes. The committee assigned schools in the district to each Council member for visits. Selections were randomly based and can be changed. Emails will be sent to each member with their school assigned for a visit. A motion was made to accept the committee's recommendations it was seconded by Ms. Schechter, the motion carried with all in favor.

C. REZONING

The rezoning committee has not met. Allan Ong, President, requested that he be added to the email so as to be kept informed as to meetings

and activity of the committee. Members of the committee are Dellip, Nath, *Chair*, Wendy Pelle-Beer, Leslie Rubenstein and Shengehao Yu.

D. HIRING

The hiring committee consists of Delip Nath, Leslie Rubenstein and Bobby and Roy Menendez, *Chair*. A job description will be provided to committee members. The committee members agreed to set a date for a meeting.

5. REVIEW BUDGET ALLOCATIONS

Last year's budget allocation was \$17,000 because the Council gave its AA a raise and those funds came out of the Council's budget allocation of \$20,000.00. When the AA retired those funds were returned to the Council and the budget allocation for this year is \$20,000.00. The President recommended that the allocation be transferred immediately to the P card.

There was a discussion of \$1,200.00 for a consultant to develop/maintain the website. This work is not part of the AA job description. The President will try to obtain an actual budget for last year from FACE. The \$1,200 allocation for a consultant is a commitment. The Council will have to review work and cost with the prior consultant. Shajid volunteered to do the website. The website is up but not up-to-date. Mr. Ong reported that he has spoken to the prior consultant but did not agree to anything because Shajid had offered to oversee the website. There has been to mention by DOE of increasing budgeted amount and the Council will look at guideline for raising funds at a later date. All members are to sign the budget. A motion was made to accept the budget by Delip Nate; seconded by Shajid Muhammad and carried by all.

There was discussion on the budget allocation for parenting classes. The budget was approved. A motion was made by David and seconded by Roy, the motion carried.

Members were advised of the child expense form.

6. SCHOOL ASSIGNMENTS

This was discussed during the committee reports.

7. NEW BUSINESS

A. CHANGE OF MEETING ALLOCATION

The CCEC meeting location will be changed to MS 74.

B. WEBSITE

There will be not contract for the website until Shajid Muhammad reviews the website to determine needs. The website's address is www.CEC26.org. Shengchao Yu will be his back up.

C. SLOW ZONE

Allan Ong discussed slow zones around schools and the difficulty in applying for one around a school. He read the requirements to see if they can be implemented. He has mentioned it to FACE and has been advised that they are on board and that the Chancellor would be willing to work on such a project. He recommended that the Council go to community boards to get support and also invite them to Council meetings. This topic will be kept on the Council's agenda.

OTHER BUSINESS

MS. Schecter is a member of Quiet Skies and would be willing to work on having a presenter speak to the Council about noise pollution in our area.

7. ADJOURNMENT

The meeting adjourned at approximately 9:30 pm. Motion by Delip Nath and Seconded by Roy Menendez. The motion carried.