

CHANCELLOR’S REGULATIONS C-110, D-120, D-130

CR C-110: Conflicts of Interest, Community Education Council Members, Employment of Family Members

Note: Sections that are outdated or do not pertain to the Education Councils have been cut (marked [.....]), but the text has not been edited. For the complete current text of these regulations, visit Chancellor’s Regulations on the DOE website (schools.nyc.gov).

III. Community Education Council Members – Employment and Other Rules

Community Education Council Members are prohibited from using their positions to secure employment or promotion in the New York City Public Schools. Members of Community Education Councils and former members of Community School Boards may not be employed by that Community Education Council or the District in which the member served within three years from the effective date of resignation or completion of elective term; provided, however, that nothing contained herein shall preclude a member from returning to a pedagogical or administrative position held by such member prior to serving as a Community Education Council Member or a Community School Board member in accordance with applicable regulations or from being appointed to a position from a rank order eligible list.

CR C-120: Disclosure of Financial Interest Reports

I. Applicability of Regulation –Who Must File

A. Each individual who is serving in one of the titles or positions listed below must file an annual Electronic Financial Disclosure Report which consists of a combined Conflicts of Interest Board Report, an Executive Order 91 Disclosure Report, and a DOE Disclosure Report using the electronic filing application prescribed for this purpose by the Conflicts of Interest Board:

[.....]

E. Community Education Councilmembers must file a Community Education Council Financial Disclosure Form annually, as required by New York State Education Law.

CR D-130: Use of School Buildings by Candidates, Elected Officials and Political Organizations, and Conduct of School Employees and Officers with Respect to Political Campaigns and Election

INTRODUCTION

School buildings are not public forums for purposes of community or political expression. The following sets forth the rules which govern: (1) the use of, or access to, Department of Education school buildings by elected officials, candidates for elective office, or organizations working on behalf of such officials or candidates, both during school and non-school hours; (2) use of school facilities, equipment and supplies for political purposes by school employees, personnel, or staff members and officials; and (3) conduct of school employees, personnel, or staff members and officials with respect to political campaigns and elections.

I. DURING SCHOOL HOURS

A. Visits by Elected Officials and Candidates for Public Office

Visits by elected officials, including members of Community and Citywide Councils to schools during school hours provide elected leaders with the opportunity to review directly a critical and core municipal function—delivery of public education. Moreover, visits by candidates for elective office serve an important educational function in that they expose students to persons and views with which they should become familiar as informed and responsible citizens who either vote now or will vote some day. In order to ensure that such visits enhance the educational experiences of our students and do not become political events, the following requirements must be adhered to:

1. Subject to the express approval of the school principal, not to be unreasonably withheld, an elected official may visit a school in his or her official capacity. The principal must notify the superintendent and Network Leader when such a request has been granted. However, schools must request and seek to ensure that such visits are not to be used as vehicles for personal political purposes.

[.....]

B. Use of School Facilities, Equipment and Supplies School facilities, equipment and supplies may not be used on behalf of any candidate, candidates, slate of candidates, or political organization/committee, except as provided by this regulation.

1. The use of any Department of Education school during school/business hours by any person, group, organization, committee, etc., on behalf of, or for the benefit of any elected official, candidate, candidates, slate of candidates or political organization/committee is prohibited.

2. No rallies, forums, programs, etc., on behalf of, or for the benefit of any elected official, particular candidate, candidates, slate of candidates or political organization/committee may be held in a school building.

3. No material supporting any candidate, candidates, slate of candidates or political organization/committee may be distributed, posted, or displayed in any school building except as noted in Section I.B.4 below:

[.....]

5. [...] in no event shall materials containing endorsements of candidates for community or citywide councils be distributed in staff mailboxes or posted on union bulletin boards.

6. Parent association bulletins distributed through the children may not contain endorsements of any candidate, candidates, or slate of candidates, including candidates for Community or Citywide Councils or political organization/committee.

7. The principal is responsible for ensuring that unauthorized material is not posted, distributed or displayed.

8. No Department of Education duplicating, communication, electronic or other equipment may be used to produce, reproduce, record, or disseminate information on behalf of any candidate, candidates, slate of candidates or political organization/committee.

II. AFTER SCHOOL USE

The use of school buildings during non-school hours is governed by State Education Law Section 414 and implementing procedures contained in the Department of Education's Standard Operating Procedures Manual. All requests for permits to use school buildings during non-school hours must be handled in accordance with those procedures and consistent with the following requirements:

[.....]

[.....]

C. Candidate forums are permitted provided all candidates are invited to participate.

D. Permit applications for candidate forums must include a written representation that all candidates have been invited to participate.

[.....]