



# Community District Education Council 26

## New York City Department of Education

Address: 61-15 Oceania Street, Bayside, NY 11364 Phone: (718) 631-6927 Fax: (718) 631-1347 E-mail: CEC26@schools.nyc.gov

---

*Council Members:*

Sae Jung Lee  
Dennis Chan  
Qian Kang  
Zhao Shao (Liz Tsen)  
Ribhi Alam

Sulinda Hong  
Albert Suhu  
Monica Huang  
Hsuante Tsai (Louis)  
David Rosenfeld

*Student Members:*

Isaiah Tandjung

*District 26 Community Superintendent:*

Anthony Inzerillo

---

### Meeting Type: Hybrid (In-Person and Virtual)

Date: **Thursday, October 16, 2025**

Time: **7:00 PM, Calendar Meeting & Business Meeting to follow**

Virtual Registration Link: <https://zoom.us/meeting/register/JUUNvtLMQhyxvSHPYXEcBQ>

In-Person Meeting Location: **61-15 Oceania Street, Bayside, NY 11364**

---

## Calendar Meeting

1. Call to order & roll call
2. **Superintendent's Report**
3. Presentation of Proposed Bylaws Revisions
4. Resolution to Amend Chancellor Regulation A655
5. Letter of objection to apartment development next to Francis Lewis HS
6. Public Comments
7. Adjournment

## Business Meeting

1. Call to order & roll call
2. Approval of Minutes
3. Budget Review
  - Member reimbursement forms
  - CEC allowable expenses
4. President's Report
5. Member reports
  - Individual Performance Report
6. Committee Report
  - Committee Formations
  - CEC website content
7. Old Business
  - SLT and PTA meeting dates and OML
  - School Liaisons Assignments
  - OLA Presentations
8. **New Business**
  - District Planning conference call
  - Citywide Convening of Superintendents with District Level Parent Leaders
  - Community Associate at New Town High School Presentation
  - CEC24 resolution on "hold harmless:
  - Cannabis dispensary near P.S. 221 and M.S. 67Q
  - Propose change in March and April meeting dates.

**Next CEC26 Meeting is scheduled for Wednesday, November 12, 2025.**

{Community Education Council District 26~~COUNCIL NAME}~~

**BYLAWS**

APPROVED BY THE MEMBERSHIP

ON [date]

Formatted: Highlight

---

*(President)* *(Signature)* *(Date)*

---

*(Recording Secretary)* *(Signature)* *(Date)*

TABLE OF CONTENTS

Art. I: Name & Authority ~~(and/or Mission)~~

Art. II: Officers & Elections

Art. III: Meetings

Art. IV: Conduct of Business at Meetings

Art. V: Committees

Art. VI: Parent Associations & Community Involvement

Art. VII: Vacancies on the Council

Art. VIII: Amendment of Bylaws

Art. IX: Parliamentary Authority and Compliance

Art. X: Members' Code of Conduct

## ARTICLE I – NAME & AUTHORITY

### Section 1. Name

The name of the Council shall be Community Education Council District 26 (CEC26).

### Section 2. Authority

The Council shall have the powers and duties set forth in NYS Education Law, Art. 52-A, §2590-E and implementing regulations.

## ARTICLE II – OFFICERS AND ELECTIONS

### Section 1. Officers

The Officers of the Council shall be:<sup>1</sup>

- President
- ~~{First}~~ Vice-President<sup>2</sup>
- Second Vice-President
- Recording Secretary
- Treasurer

Formatted: Font: 12 pt

No member may hold more than one office at a time.

### Section 2. Elections

Officers shall be elected by roll call vote, by the majority [7] of the whole number of members [12]<sup>3</sup>, at the ~~{month}~~July meeting, for ~~{a period of one year}~~the Councils' term<sup>4</sup> and shall serve until their successors have been elected.

At the beginning of any new Education Council term, in the event that no officer is re-elected or re-appointed to the Council, the Administrative Assistant to the Council (or a Department of Education representative) shall convene the first meeting of the Council

<sup>1</sup> Do not list names here — only offices.

Formatted: Highlight

<sup>2</sup> A Second VP may be added but has no real function in a body that consists of 11 members (unlike PA/PTAs, Education Councils don't have an executive board that meets and makes decisions separately from the general membership).

Formatted: Highlight

<sup>3</sup> Beginning on July 1, 2023, the quorum requirement for CECs increases from 6 to 7 as a result of the addition of the District 75 member. The number of members and quorum requirements remain unchanged for the citywide councils: CCSE, CCELL and CCD75 each have 11 members, with 6 required for quorum; CCHS has 13 members, with 7 required for quorum.

Formatted: Highlight

<sup>4</sup> The length of officers' terms is not prescribed by law or regulation (unlike PA/PTA offices, which are governed by CR A 660). An alternative to annual elections used by some councils is to elect "interim officers" at the start of a new Council term in July; these officers serve until the election of permanent officers in September or October.

Formatted: Highlight

by (i) executing the notice of meeting pursuant to Article III, Section 1; (ii) calling the meeting to order; and (iii) conducting an election from among the council members for a chair *pro-tem*, who will then begin the process of electing officers.

### Section 3. Duties of Officers

#### 3.1 President

The President shall be the Chief Executive Officer of the Council. The President shall call and preside at all meetings, execute all documents on behalf of the Council and exercise all other powers and perform all other duties pertaining to the office of President. The President shall have a vote upon all questions before the Council and shall have the right to take part in the debate on any question under consideration. The President shall be an *ex-officio* member of all committees. The President shall supervise the Administrative Assistant to the Council on its behalf. The President shall approve all member reimbursement requests except their/his/her own, which shall be approved by the Treasurer.

#### 3.2 First Vice-President

The First Vice-President shall exercise the powers and perform the duties of the President in their/his/her absence, and discharge such functions as may be assigned to them/her/him by the President or by duly adopted Council resolution.<sup>4</sup>

#### 3.3 Second Vice-President

The Second Vice-President shall exercise the powers and perform the duties of the President in the absence of both the President and as well as the First Vice-President and discharge such functions as may be assigned to her/him/them by the President or by duly adopted Council resolution.

Formatted: Font: Not Bold

#### 3.543 Recording Secretary

The Recording Secretary shall, in conjunction with the President, supervise the Administrative Assistant in the taking and keeping of meeting attendance, minutes, and the voting record on all motions and resolutions; read each resolution on the agenda of a calendar meeting; sign all approved minutes, and ensure accurate appropriate record-keeping by the Council, including compliance with the Open Meetings Law and Freedom of Information Law. In the absence of the Administrative Assistant, the Recording Secretary shall be responsible for taking minutes. The Recording Secretary shall also discharge such functions as may be assigned to him/her/them by the President or by duly adopted Council resolution.

#### 3.654 Treasurer

---

<sup>4</sup> If a Second VP was added in Section 1, the powers and duties must be added here.

Formatted: Highlight

The Treasurer shall be responsible for working with the Administrative Assistant and designated Department of Education (DOE) staff to ensure that business transactions and member-reimbursement requests are properly documented and follow DOE Standard Operating Procedures. The Treasurer shall sign the President's reimbursement requests; supervise the Administrative Assistant in preparing budgets and regular financial reports, and shall present the same to the Council for approval. The Treasurer shall also discharge such functions as may be assigned to them/him/her by the President or by duly adopted Council resolution.

#### **Section 4. Vacancies in an Office**

An officer who wishes to resign from their/her/his office must notify the President in writing (or, if the officer resigning is the President, the First Vice-President), who must notify the other Council members within 3 business days.

A vacancy in an office shall be filled for the unexpired term by special election at the next regularly scheduled calendar meeting of the Council. Notice of the vacancy and election to be held shall be included in the notice of meeting. If, in the filling of any vacancy, another office is vacated, that office shall be filled immediately, by special election held at the same meeting.

#### **Section 5. Removal of Officers**

An officer may be removed from their/her/his position by a majority vote [7] of the whole number of members of the Council [12] <sup>4</sup>for any reason, at a regular or special calendar meeting, provided that the officer has been given the opportunity to address the Council at such meeting prior to any vote being taken. Notice of the vote to remove such officer shall be included in the notice of meeting and agenda.

### **ARTICLE III – MEETINGS<sup>2</sup>**

#### **Section 1. Notice & Public Access**

All meetings shall be open to the public except where otherwise permitted by law.

Except as provided in Article III, Section 5, public notice shall be given to the community at least 72 hours prior to all meetings, through local news media and conspicuously posted in one or more designated public places, as provided by the Open Meetings Law (NYS Public Officers Law, Art. 7, Sect. 100-111). The Open Meetings Law requires that public business be performed in an open and public manner, which the community be fully aware of and able to observe the performance of public officials and attend and listen to their deliberations and decisions.

Formatted: Default Paragraph Font, Font: (Default) +Body (Calibri), 11 pt

<sup>1</sup> See note 3 for appropriate language for the citywide councils.

Formatted: Highlight

<sup>2</sup> If the council has passed a resolution authorizing hybrid meetings, a section specifying the procedures for such meetings must be added here.

Formatted: Highlight

In addition, notice of all meetings shall be given in writing (in English and other languages, as appropriate) in a form suitable for mass reproduction, to the President of every Parent Association/Parent Teacher Association, the Presidents' Council, heads of schools and parent coordinators to post conspicuously in schools, and to other interested persons and organizations who express a desire to receive meeting notices.

As prescribed in Section 103-a of the Open Meetings Law, the Council has adopted a resolution authorizing the use of videoconferencing, specifically for council members to participate under extraordinary circumstances from facilities that are not open to the public. If videoconferencing is used to conduct a meeting under these circumstances, "the public notice for the meeting shall inform the public that videoconferencing will be used, identify the locations for the meeting, and state that the public has the right to attend the meeting at any of the locations."<sup>1</sup>

Formatted: Default Paragraph Font, Font: (Default)  
+Body (Calibri), 11 pt

All meetings shall be held in at least one facility~~ies~~ accessible to those with disabilities~~to the disabled~~.

## Section 2. Member Attendance at Meetings

It is the responsibility of each Council member to attend all regularly scheduled calendar and working/business meetings of the Council, at a physical location(s) that is accessible to the public. Videoconferencing can normally be used, without any restriction by law, to link two or more public facilities for council members to participate, as well as to permit members of the public to participate from private locations.

In contrast, council members may only participate via videoconferencing from nonpublic facilities, such as from their residences, under extraordinary circumstances "including disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member's physical attendance at such meeting."<sup>2</sup> Extraordinary circumstances which preclude the member's physical attendance shall be approved by vote of the Council. Under such specific use of videoconferencing, the Council shall comply with the conditions set forth in Section 103-a of the Open Meetings Law.

A member who has a disability such that it "renders such member unable to participate in-person at any such meeting location where the public can attend, to be considered present for purposes of fulfilling the quorum requirements for such public body at any meetings conducted through videoconferencing."<sup>3</sup>

Except in an emergency, members shall notify the President and the Administrative Assistant at least ~~[24/48/72 hours; 1 business day]~~ prior to the scheduled meeting time of

<sup>1</sup> Open Meetings Law §104 <https://opengovernment.ny.gov/open-meetings-law>

<sup>2</sup> Open Meetings Law §103-a <https://opengovernment.ny.gov/open-meetings-law>

<sup>3</sup> Ibid.

their intent to be absent. However, such notification shall not in and of itself constitute an excused absence.

Any Council member who fails to attend three regularly scheduled calendar meetings of the Council without a valid excuse, tendered in writing to the President and the Administrative Assistant, vacates their\_his/her office by refusal to serve (NYS Ed. Law § 2590-C). Absences shall be noted as “excused” or “unexcused,” as the case may be, in the meeting minutes, and any written excuse tendered shall be attached.

After the third unexcused absence, the President shall, at the next calendar meeting, present a resolution declaring a vacancy ~~to the Chancellor~~. Notwithstanding the provisions of Article IV, Section 3.2, such resolution shall be voted upon at the same meeting without public comment thereon.

As provided in Chancellor’s Regulations ~~§§ 140/150/160/170~~, the following shall constitute valid excuses for absence: death of a relative or attendance at a relative’s funeral; serious illness or injury of the member or family member; mandatory court attendance including jury duty; military duty; and job-related conflict which makes absence from a Council meeting unavoidable.

Formatted: Hyperlink, Font: (Default) +Body (Calibri), 11 pt, Not Italic

If the Council deems it appropriate, other absences may be excused by vote of the Council. The Council reserves the right to request documentary evidence of a member’s excused absences.

### Section 3. Annual Meeting<sup>1</sup>

The Annual Meeting of the Council shall be held on the second Thursday in July, unless said date falls on a legal holiday, in which event the Council shall vote in June to schedule the meeting to occur on an alternate date \_\_\_\_\_.<sup>2</sup>

The only business considered shall be the election of officers.

### Section 4. Calendar Meetings

The Council shall hold calendar meetings at least once a month at which formal decisions and resolutions will be considered and voted upon and where the public will have the opportunity to address the Council.

Calendar meetings shall be held on the second Thursday [ \_\_\_\_\_ ] of each month at { 7:00 pm. A schedule of meeting dates for the fiscal year shall be approved by vote of the Council in the July business meeting.

Formatted: Highlight

<sup>1</sup> Title must conform to the term of office; if the term is 2 years, this section should be called be Meeting to Elect Officers.

Formatted: Highlight

<sup>2</sup> Instead of a fixed date, the bylaws may specify a mechanism (e.g., vote at the June meeting) for setting the date of the annual/election meeting.

Formatted: Highlight

The Council reserves the right to reschedule ~~the previously approved meetings~~ to an alternate date at the Council's discretion, provided it falls within the same calendar month and ~~the public notice meeting is notified~~ in compliance with Article III, Section 1. ~~The next~~ When a vote of the Council is not practical, an upcoming ~~C~~calendar meeting can be rescheduled by written concurrence of three or more Council officers notifying the Administrative Assistant of the requested date(s) for the next meeting. Meetings that ~~require rescheduling are canceled~~ -due to emergencies may also be rescheduled using the same procedure.

Formatted: Strikethrough

~~Meetings may be rescheduled in the event of, but not limited to, in the event the day falls on a legal or school holiday, the Council shall vote to schedule the meeting on an alternate date, provided it falls within the same calendar month and the meeting is notified in compliance with Article III, Section 1. In the event of inclement weather, public emergency, or any other situation that precludes a vote of the Council at a prior Calendar meeting, the next Calendar meeting can be rescheduled by written concurrence of three or more Council officers notifying the Administrative Assistant of the requested date(s) for the next meeting.~~

Formatted: Highlight

**NOTE:** *The calendar meeting is best scheduled on a fixed day (e.g., 3rd Monday of every month) to facilitate public participation. Bylaws should provide a mechanism to reschedule calendar meetings for reasons other than legal/school holiday (e.g., state tests, Chancellor's Town Hall or other event that will compete for audience); the council votes no later than the prior month.*<sup>3</sup>

Formatted: Highlight

*Bylaws may also provide for the schedule of meetings to be set for the year at the July calendar meeting, but the date of the first (July) meeting of a new council term must be set in the bylaws.*

### Section 5. Business/Working Meetings

A working/business meeting shall be held ~~on the second Thursday, or rescheduled alternative date, of each month immediately following or preceding the calendar meeting, \_\_\_\_\_ at { - }~~

~~In the event there is unfinished business that cannot be completed during the regularly scheduled working/business meeting, the Council may vote to schedule an additional business/working meeting. The rescheduled meeting shall be scheduled for the last day of to occur in the same month. The Council may vote to schedule additional business/working meetings as needed. The public shall be notified of all business/working meetings as prescribed in Article III, Section 1.~~

Formatted: Font: Not Italic, Not Highlight

Formatted: Font: Not Italic, Not Highlight

Formatted: Font: Not Italic, Not Highlight

Formatted: Font: Not Italic, Not Highlight

~~OR:~~

Formatted: Font: Not Italic

~~[following or preceding each calendar meeting].~~

Formatted: Font: Not Italic

<sup>3</sup>Members' convenience is not a legitimate reason to reschedule calendar meetings.

**NOTE:** *If the Council holds the business and calendar meetings on the same day, a provision should be included to deal with unfinished business—e.g.: “In the event there is unfinished business, the Council may vote to schedule an additional business/working meeting on the last [ day ] of the same month, and may vote to schedule additional business/working meetings as needed. The public shall be notified of all business/working meetings as prescribed in Article III, Section 1.”*

Formatted: Highlight

## Section 6. Special Meetings

Special meetings, either business/working or calendar, may be held at the call of the President and must be held upon the written request of ~~three~~ members of the Council to the President.

Special meetings held at the request of three or more Council members must be held no later than two weeks after receipt of the written request by the President.

The President shall ensure that written notice is given to each member of the Council not less than 48 hours in advance, and that public notice is disseminated as provided for in Article III, Section 1. The notice shall state the matter(s) to be considered at the meeting; no other matters may be brought forth except with the consent of all members present.

## Section 7. Executive Sessions

Executive Sessions shall be held as needed to discuss matters that by law are permitted to be discussed in a confidential session closed to the public. Decisions shall be made by a vote of the majority [7] of the whole number [12]<sup>1</sup> of Council members, and shall be ratified at a calendar meeting by duly recorded roll call vote.

Executive Sessions may be called to deal only with matters enumerated in the Open Meetings Law, Section 105, including but not limited to:

- Matters of individual privacy: medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.
- Information relating to current or future investigation of criminal offenses which will imperil effective law enforcement if disclosed.
- Discussions regarding proposed, pending or current litigation.<sup>2</sup>

Attendance at an executive session shall be permitted to all members of the Council and any other person(s) authorized by the President or by a vote of the Council.

An Executive Session may be convened only by motion made during a business/working or calendar meeting. Such motion shall identify general areas to be considered during

<sup>1</sup> ~~See note 3 for appropriate language for the citywide councils.~~

<sup>2</sup> ~~Other matters listed in the OML are extremely unlikely to be properly before any Education Council.~~

the Executive Session and must pass by a vote of the majority [7] of the whole number [12] of Council members.

## ARTICLE IV – CONDUCT OF BUSINESS AT MEETINGS

### Section 1. Agendas

#### 1.1 Calendar Meetings

Each notice of a calendar meeting shall state the topic(s) to be considered and be accompanied by the text of any resolutions proposed for adoption by the Council.

Resolutions may be placed on the agenda by:

- a vote of the majority [7] of the whole number [12]<sup>1</sup> of Council members, taken during a business/working meeting; or
- 3 members of the Council who shall have submitted such item to the President and the Administrative Assistant at least ~~[-]~~3 days before the calendar meeting; or
- a member of the Council at any time provided that (i) he/she shall have delivered a copy thereof to the President and the Administrative Assistant before the start of the calendar meeting; (ii) such addition is consented to by a vote of the majority [7] of the whole number [12]<sup>2</sup> of Council members, and (iii) copies thereof are distributed to each council member prior to the call to order.

Items to be added to the agenda of the next calendar meeting shall be proposed in the prior business meeting.

***NOTE: A mechanism for developing the calendar meeting agenda should be added.***

Formatted: Font: Not Bold, Not Italic

Formatted: Highlight

#### 1.2 Business/Working Meetings

The agenda for each business/working meeting shall be developed by the President. Members of the Council shall have the opportunity to place an item on the agenda by notifying the President in writing ~~[-]~~7 days before the meeting, and to raise issues for consideration under New Business.

### Section 2. Order of Business at Calendar Meetings

The order of business at any calendar meeting, except when otherwise prescribed by the President, shall be as follows:

1. Call to Order and Roll Call
- ~~2. Approval of Minutes~~
- ~~3. Program Presentation [first public session may be added here]~~
- ~~4. Report of President~~

<sup>1</sup> See note 3 for appropriate language for the citywide councils.

<sup>2</sup> See note 3 for appropriate language for the citywide councils.

- ~~2.~~ Report of Superintendent
- ~~3.~~ Program Presentation(s)
- ~~5.~~
- ~~6.~~ Report of Committee(s)
- ~~7.~~ Resolutions
- ~~8.~~ Public Speakers Session
- ~~9.~~ Vote on Resolutions
- ~~10.~~ Adjournment

The regular order of business may, at any time, be changed by a vote of a majority [7] of the whole number [12]<sup>4</sup> of the Council.

The public shall have the opportunity to comment on resolutions on the agenda prior to Council vote by signing the Speakers' List. In addition, the Public Speakers Session shall be conducted without agenda or other formalities, subject to the Council's prerogative to require speakers to have signed the Speakers' List and to manage time.

Speaking time is limited to three minutes per person, including questions and answers. The time may be extended at the discretion of the Chair, and may be limited, if necessary, to allow all persons who have signed the Speakers' List to speak. Discussion and charges relating to the competence or personal conduct of individuals will be ruled out of order. A speaker who is ruled out of order forfeits the balance of ~~their~~<sup>his/her</sup> time and will be directed to leave the microphone; the Chair may take appropriate measures to enforce the ruling.

### Section 3. Quorum and Majority

Pursuant to the General Construction Law, § 41, the majority of the whole number of voting members of the Council must be present to constitute a quorum regardless of the number of vacancies that exist on the Council. The Council has 12 voting members; therefore, no fewer than 7 members must be present to constitute a quorum and no fewer than 7 votes are needed to carry any motion or adopt any resolution.<sup>-2</sup>

If videoconferencing is used to conduct meetings, a council member who is participating from a remote location that is not open to in-person physical attendance by the public may not be counted toward quorum but may participate and vote if there is a quorum of members at a physical location(s) open to the public.

#### 3.1 Quorum

If there is no quorum present at the time set for a meeting, the members present shall wait for ~~{at least 5 minutes}~~ for additional members to arrive, after which time a roll call

Formatted: Font: Not Italic

<sup>4</sup> See note 3 for appropriate language for the citywide councils.

<sup>2</sup> See note 3 for appropriate language for the citywide councils.

may be held and a vote taken, by simple majority of members present, to adjourn the meeting to another date.

Notice of the adjourned meeting shall be given forthwith to all Council members, and to the public as provided for in Article III, Section 1.

In the case of a calendar meeting without quorum, any program presentation and the report of the superintendent shall be allowed to go forward before the meeting is adjourned.

### 3.2 Official Actions

Official actions of the Council may be by motion or resolution, duly adopted by a vote of the majority [7] of the whole number [12] of the Council.<sup>4</sup>

The Council shall solicit public comment on resolutions whenever feasible. Resolutions shall be voted upon only at regularly scheduled or special calendar meetings. The resolution shall be included in the notice of meeting, and the draft text attached if available. If a resolution is added to the agenda pursuant to Art. IV, Section 1, the text shall be made available to the public at the meeting where the resolution is to be voted upon.

There shall be no proxy or absentee voting, or polling by phone or e-mail.

### Section 4. Minutes

The minutes of all meetings shall be a matter of public record and shall be available for inspection at the Council's office.

Minutes of calendar meetings shall be created in electronic format, and shall be available in draft form upon request within two weeks following a meeting. The minutes of calendar meetings shall report the resolutions acted upon and the votes of individual members.

Audio recordings of meetings shall not constitute minutes.

## ARTICLE V - COMMITTEES

The Council may create committees and define their membership as it may determine.<sup>2</sup>

Membership in committees may be open to persons who are not members of the Council, but all Committee Chairs shall be Council members. Committees that include persons who are not members of the Council are not subject to the Open Meetings Law. Chairs shall be appointed and removed by the President, and shall serve until the appointing

---

<sup>4</sup> See note 3 for appropriate language for the citywide councils.

<sup>2</sup> The bylaws may list standing committees but if so, they must be constituted and meet; ad hoc committees give the council more flexibility.

President's term expires. The Council may veto the appointment or removal of any Committee Chair by vote of the majority [7] of the whole number [12]<sup>4</sup> of the Council.

It shall be the responsibility of Committee Chairs to schedule meetings, notify committee members and the public of all meetings, maintain accurate records of all activities and report monthly to the Council. Each committee shall operate under the Open Meetings Law, these bylaws and Robert's Rules of Order Newly Revised, and all committee recommendations shall be subject to approval by the Council.

## ARTICLE VI – PARENT ASSOCIATIONS & COMMUNITY INVOLVEMENT

### Section 1. Parent Associations<sup>2</sup>

The Council is in active partnership with parents in our schools. Pursuant to NYS Ed. Law § 2590-D, the Council takes note that there shall be a Parent Association (PA) or Parent Teacher Association (PTA) in each school, and that the Council, the community superintendent, and the principal of each school shall have regular communication with all PAs/PTAs.

~~The Council shall meet quarterly with the duly elected officers of PA/PTAs in the district; this requirement may be satisfied by meetings held jointly with the Presidents' Council for district ~~your district/borough~~. Every quarter during the school year, the Council shall include an agenda item in a regularly scheduled calendar meeting to comply with NYS Ed. Law § 2590-D for the community superintendent to brief the duly elected officers of District 26 PAs and PTAs "to the end that such associations are provided with full factual information pertaining to matters of pupil achievement, including but not limited to: annual reading scores, comparison of the achievement of pupils in comparable grades and schools, as well as the record of achievement of the same children as they progress through the school."<sup>3</sup>~~

Formatted: Default Paragraph Font, Font: (Default) +Body (Calibri), 11 pt

Formatted: Font: Not Italic

### Section 2. Superintendent Evaluation

The Council shall seek public comment on the goals and objectives and performance indicators adopted for the annual evaluation of the community superintendent.<sup>4</sup>

## ARTICLE VII – VACANCIES ON THE COUNCIL

In the event a Council member other than the District 75 member resigns, is removed or becomes ineligible to serve, the Council shall appoint a successor to fill the unexpired term within 60 days.

<sup>1</sup> See note 3 for appropriate language for the citywide councils.

<sup>2</sup> NYS Ed. Law requires CEC bylaws to include this section.

<sup>3</sup> NYS Ed. Law §2590-D <https://www.nysenate.gov/legislation/laws/EDN/2590-D>

<sup>4</sup> This section applies only to CECs. Citywide councils are not empowered to evaluate superintendents.

The Council shall solicit recommendations for applicants to fill the vacancy by a Notice of Vacancy, which shall be disseminated as provided in Article III, Section 1. The notice shall state a deadline for submitting applications.

The Council shall interview candidates to fill vacant position(s) in a Special Meeting called for the sole purpose of conducting interviews. The Council shall request the presence and participation during the interview process of the Presidents' Council and members of the community. The Council shall request that they submit any recommendations in writing following the close of interviews.

An appointment to fill a vacancy on the Council shall be by roll call vote at any council meeting following the interviews.

#### **ARTICLE VIII – AMENDMENT OF BYLAWS**

These bylaws may be amended at any regularly scheduled calendar meeting of the Council by a vote of the majority [7] of the whole number [12]<sup>4</sup> of the Council, provided the amendment or revised draft, as appropriate, has been presented in writing to the public at the previous calendar meeting. Adoption of the amendment/revised draft shall be by motion or resolution included in the notice of meeting. Amendments are effective immediately unless otherwise stated in the motion/resolution.

#### **ARTICLE IX – PARLIAMENTARY AUTHORITY AND COMPLIANCE**

These bylaws shall be the governing instrument of the Council, subject only to applicable laws and regulations.

All procedural questions not covered by these bylaws shall be governed by Roberts Rules of Order Newly Revised to the extent they are not inconsistent with applicable laws, regulations, or these bylaws.

The Council may appoint one of its members to serve as a Parliamentarian, to advise the Council on matters of procedure and matters pertaining to these bylaws.

In the event any provision of these bylaws conflicts with applicable laws, regulations or NYC DOE policy, the latter shall be deemed controlling. All other provisions shall remain in full force and effect.

#### **ARTICLE X- CODE OF CONDUCT**

##### **Section 1. Communications Protocol**

- All official communications shall be sent through the Council's DOE-issued email address.

---

<sup>4</sup> See note 3 for appropriate language for the citywide councils.

Both the Administrative Assistant and the President shall have access to the account.

- The Administrative Assistant and the President shall inform all other council members promptly of any official notices and matters pertaining to Council business.

## Section 2. Code of Conduct

~~If the Council has adopted a Code of Conduct, it should be incorporated by reference here.~~

---

### Code of Conduct

It is important for every member of CEC ~~26~~ to understand that each Council member represents the Council when conducting the Council's business; therefore, a Code of Conduct has been implemented. The code of conduct is intended to give Council Members a formatted guideline within a limited set of rules. Violation of this code will be met with disciplinary action, as outlined, not excluding recommendation from the Council for removal of the offending member of the Council by the Chancellor if the conduct rises to the standards outlined in [NYS Education Law § 2590-L\(ii\)\(b\)](#).

1. Unless otherwise specified, the format for the meetings of the CEC ~~26~~ shall be as follows: only the person presiding/chairing the meeting has the authority to yield the floor to a member of the Council or a guest. Each member who has the floor may speak uninterrupted for one and a half minutes. All members of the Council shall respect the member of the Council, or guest, who has the floor. All other procedural details not specifically mentioned in the CEC ~~26~~ bylaws, shall be deferred to the Robert's Rules of Order.

### CODE OF CONDUCT:

1. Council members shall not engage in fights or physically/verbally aggressive behavior. Any transgressions from any member of the Council against another member of the Council, the Administrative Assistant, parent, guests, or any other individual shall not be tolerated. Such conduct is grounds for suspension and possible recommendation for expulsion to the Chancellor.
2. Council members are subject to the provisions of [Chancellor's Regulation D-210](#) and shall not engage in any conduct that could be deemed harassment or discrimination of any kind. All alleged violations of Chancellor's regulation D-210 shall be referred to the Equity Compliance Officer (ECO) and reviewed in the manner prescribed by the regulation.
3. Council members shall not engage in dishonest behavior of any form. Such conduct, if proven, is grounds for suspension and possible expulsion in a roll call vote of six and ratification by the Chancellor.

4. Council members should adhere to the confidentiality of information shared as part of their role in the Council.
5. Council members will follow the [DOE Division of Human Resource Rules and Regulations Governing Non-Pedagogical Administrative Employees](#) as a guide provided by the Office of Support Services. Council members must be respectful, show no malice, indifference or behave in a threatening manner towards the Council's Administrative Assistant.
6. Council members shall undertake and participate in all training and professional development as required. Participating in anti-harassment and anti-bias training is recommended regarding Chancellor's Regulation D-210.
7. Council members shall submit all reports in a timely manner. All reports, i.e.; member reimbursements, member individual performance reports, school visit reports and committee reports should not be worked on, or completed, during any of the Council meetings.
- ~~8.~~ Council members shall respect the Council and the public's time with regard to planning and participating in meetings, while understanding that emergencies may occur.
- ~~8.~~
- ~~11.~~ ~~Council Council~~ members shall be mindful of others in the school buildings, especially when classes and after school programs are in session as well as respect school property, school staff, and the property of others.
- ~~9.~~
- ~~12.~~~~10.~~ All official correspondence representing and on behalf of this Council should be on the council's official letterhead and submitted via the council's official email outlook account.

## DISCIPLINARY ACTION

Any violations to the code of conduct will be addressed appropriately, and discipline should coincide with the allegation's severity and/or offense. Below are disciplinary actions, listed in order of severity, for Code of Conduct violations to be carried out in a timely manner by this Council.

1. Initial Warning of Violation
2. Recommendation for Mediation
3. Formal Censure by Council Majority Vote
4. Removal from Leadership Position by Council Majority Vote
5. Suspension from Council, by Council Majority Vote
6. Recommendation to Chancellor for Expulsion by Council Majority Vote

**Formatted:** Font: (Default) Arial, Font color: Custom Color(RGB(52,52,52))

**Formatted:** List Paragraph, Add space between paragraphs of the same style, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

**Formatted:** Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

**Formatted:** Font color: Custom Color(RGB(52,52,52))

**Formatted:** List Paragraph, Add space between paragraphs of the same style, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

**Formatted:** Font color: Custom Color(RGB(52,52,52))

**Formatted:** Font color: Custom Color(RGB(52,52,52))

**Formatted:** Font color: Custom Color(RGB(52,52,52))

**Formatted:** Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

**Formatted:** Font color: Custom Color(RGB(52,52,52))

**Formatted:** Font color: Custom Color(RGB(52,52,52))



# Community District Education Council 26

## New York City Department of Education

Address: 61-15 Oceania Street, Bayside, NY 11364    Phone: (718) 631-6927    Fax: (718) 631-1347    E-mail: CEC26@schools.nyc.gov

<b>Albert Suhu</b> <i>President of the Council</i>	<b>Ribhi Alam</b> <i>First Vice- President</i>	<b>Sae-Jung Lee</b> <i>Second Vice President</i>	<b>David Rosenfeld</b> <i>Recording Secretary</i>	<b>Qian Kang</b> <i>Treasurer</i>
<i>Council Members:</i> Dennis Chan Sulinda Hong Monica Huang	<b>(Louis) Hsuante Tsai</b> Zhao Shao (Liz Tseng)	<i>Student Members:</i> Arleen Chodha Isaiah Tandjung	<i>District 26 Community Superintendent:</i> Anthony Inzerillo	

### PROPOSED

## Resolution to Amend Chancellor’s Regulation A-655 to Promote Videoconferencing in SLT Meetings

**WHEREAS**, New York State Education Law § 2590-h requires the Chancellor of New York City schools to establish School Leadership Teams (SLTs) in every public school, charged with creating the Comprehensive Educational Plan (CEP) and ensuring that the school’s budget is aligned with that plan, thereby performing a governmental function<sup>i</sup>; and

**WHEREAS**, Commissioner’s Regulation 8 NYCRR § 100.11 requires parent, teacher, administrator, and student participation in school-based planning and decision-making, and ensures that SLTs serve as the legally recognized vehicle for such collaboration<sup>ii</sup>; and

**WHEREAS**, Chancellor’s Regulation A-655 provides for the composition, responsibilities, and operation of SLTs, requiring monthly meetings, consensus-based decision-making on development of the CEP and ongoing collaboration between parents, staff, and administrators<sup>iii</sup>; and

**WHEREAS**, in *Matter of Thomas v. New York City Dept. of Education*, 2016 NY Slip Op 06989, the Appellate Division held that SLTs are “public bodies” subject to the Open Meetings Law (OML), because their mandated role in finalizing CEPs and aligning budgets constitutes the performance of a governmental function<sup>iv</sup>; and

**WHEREAS**, the Open Meetings Law (Public Officers Law, Article 7, §§ 100–111) requires meetings of public bodies be open to the public, with advance notice, minutes, and public accessibility, and applies specifically to those SLT meetings where the team is engaged in consensus-based decision-making to finalize the Comprehensive Educational Plan (CEP)<sup>v</sup>; and

**WHEREAS**, section 103-a, paragraph 2 of the Open Meetings Law states, “A public body may, in its discretion, use videoconferencing to conduct its meetings pursuant to the requirements of this article provided that a minimum number of members are present to fulfill the public body's quorum requirement in the same physical location or locations where the public can attend”<sup>vi</sup>; and

**WHEREAS**, community district and high school superintendents have been directed by the Department of Education (DOE) Division of School Leadership to prohibit SLTs from using videoconferencing to conduct meetings, contrary to the Open Meetings Law (See exhibit A); and

**WHEREAS**, the Division of School Leadership further cites Chancellor’s Regulation A-655 and the “School Leadership Team Toolkit”, issued by the Division of Family and Community Engagement (FACE) in the 2018-2019 school year, that “Tele-conferencing and video conferencing are not a permissible way to conduct a meeting. If a member could not attend a meeting, the team, if quorum has been met, can agree that the individual could call or video conference to be kept informed but it would not count towards attending a meeting or the remuneration stipend.” (See exhibit B); and

**WHEREAS**, the Division of School Leadership, by imposing such severe restrictions on the operations of the SLT that are particularly harmful to parent members, is contrary to public interest, and in doing so, the DOE has overstepped its legal authority by adding new requirements and changing the scope of state law governing the operations of SLTs and its legally permitted use of videoconferencing to conduct meetings; and

**WHEREAS**, the principle of legal hierarchy has been clearly violated by the DOE Division of School Leadership; and

**WHEREAS**, the last update of Chancellor's Regulation A-655 is dated March 24, 2010, but the state laws that the Chancellor's Regulation are intended to implement have been amended on multiple occasions over the last 15 years and now constitutes a "regulatory invalidity"; and

**THEREFORE, BE IT RESOLVED**, Community Education Council (CEC) 26 urges the Panel for Education Policy to revise Chancellor's Regulation A-655:

1. To be consistent with NYS Education Law § 2590 and Public Officers Law, Article 7, §§ 100–111; and
2. To promote the use of videoconferencing to serve the public interest, specifically by expanding the pool of parents who can apply to serve on an SLT, such as those who are unable to regularly attend in-person meetings due to work commitments, childcare responsibilities, or disability, as well as to increase the diversity of SLT members by permitting participation of such parents; and
3. To relax in-person quorum and meeting requirements, specifically by permitting a limited number of parent members to regularly participate in SLT meetings via videoconferencing while still counting towards attendance and incurring legitimate claims for remuneration; and
4. To waive the videoconferencing procedures pursuant to OML for most SLT meetings, in consideration that the only governing function performed by SLTs is during the 2 meetings in which SLTs deliberate to approve the CEP and that all other SLT meetings merely serve as a forum for parents to voice their concerns; and
5. To require District Leadership Teams (DLT), although not subject to the OML, to by default use videoconferencing to permit parent members (especially those who are unable to regularly attend in-person meetings due to work commitments, childcare responsibilities, or disability), including the President of the district's Presidents' Council (or designee), President of the borough high school Presidents' Council (or designee), Chairperson of the Title I District Parent Advisory Council (or designee), president of the District CEC (or designee), and other members of the community (Community based organizations, staff of elected officials, etc.) to fully participate in meetings from locations other than in the district office; and

**BE IT FURTHER RESOLVED**, CEC 26 demands the DOE Division of School Leadership:

1. To immediately retract its misinterpretations of Chancellor's Regulation A-655 and the School Leadership Team Toolkit issued 2018-2019 school year; and
2. To inform all schools that SLT meetings may be conducted via videoconferencing pursuant to the OML and that participation of members via videoconferencing is to be recorded as valid attendance; and
3. To inform all schools that remuneration claims of SLT members who participated in meetings via videoconferencing in past years will be retroactively reimbursed; and

**BE IT FURTHER RESOLVED**, CEC 26 demands the DOE Division of Family and Community Engagement:

1. To inform all applicable DOE divisions that the School Leadership Team Toolkit, issued in earlier years, such as the 2018-2019 school year, is outdated and must not be referenced in any DOE policies and communications; and
2. To inform Family Leadership Coordinators in all community and high school districts to ensure all SLTs are aware of their rights to use videoconferencing to conduct meetings; and
3. To consider SLT meetings at all schools to be conducted via videoconferencing by default, e.g. – in-person at school as well as using videoconferencing to permit a limited number of parents and other members to fully participate from locations outside of a school; and
4. To work with the Division of School Leadership to update the contents of SLT training materials and relevant DOE policies, procedures, templates, and guidance to be consistent with state laws.

---

<sup>i</sup> <https://www.nysenate.gov/legislation/laws/EDN/2590-H>

<sup>ii</sup> [https://govt.westlaw.com/nycrr/Document/I3652de2cc22211ddb29d8bee567fca9f?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/nycrr/Document/I3652de2cc22211ddb29d8bee567fca9f?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))

<sup>iii</sup> <https://www.schools.nyc.gov/docs/default-source/default-document-library/a-655-english.pdf>

<sup>iv</sup> [https://www.nycourts.gov/reporter/3dseries/2016/2016\\_06989.htm](https://www.nycourts.gov/reporter/3dseries/2016/2016_06989.htm)

<sup>v</sup> <https://opengovernment.ny.gov/open-meetings-law>

<sup>vi</sup> *ibid.*

## Exhibit A

**Sent:** Wednesday, October 8, 2025 9:43 AM

**Subject:** SLT Meetings Must Be Held In-Person on DOE Premises

Dear School Leadership Teams, **please share this with your SLT members** we have received a lot of SLT's from last year that have members claiming virtual time toward their SLT remuneration please see the guidance below and the guidance material attached.

I hope this message finds you well.

This is a reminder that, in accordance with **Chancellor's Regulation A-655**, all **School Leadership Team (SLT)** meetings must be held **in-person on school or DOE premises**. As outlined in the **SLT Toolkit (Division of Family and Community Engagement)**:

**Tele-conferencing and video conferencing are not a permissible way to conduct a meeting.**

**If a member cannot attend a meeting, the team may allow the individual to call or video conference to stay informed, but this does not count as official attendance and does not qualify toward the SLT remuneration stipend.**

Please ensure that your SLT meetings are scheduled at a time convenient for parent members and held in accordance with your team's bylaws. This policy helps maintain transparency, equity, and full participation in the decision-making process.

If you have any questions or need support in scheduling or structuring your meetings, feel free to reach out.

Thank you for your continued commitment to collaborative school leadership.

### **X Virtual SLT Meetings Are Not Permitted**

According to **Question 21** in the SLT Toolkit FAQ:

**Q21. Can the SLT hold its meetings outside of school or DOE premises?**

**A21. No. Chancellor's Regulation A-655 requires that all SLT meetings take place on school or DOE premises and be scheduled at a time convenient to the parent members.**

- **Tele-conferencing and video conferencing are not a permissible way to conduct a meeting.**
- **If a member cannot attend a meeting, the team (if quorum is met) may allow the individual to call or video conference to stay informed, but this does not count as attending the meeting or toward the remuneration stipend.**

Division of School Leadership

## Exhibit B



# School Leadership Team Toolkit

## Frequently Asked Questions

*Division of Family and Community Engagement 2018-2019*

---

Page 4

***Q21. Can the SLT hold its meetings outside of school or DOE premises?***

**A21.** No. CR A-655 requires that all SLT meetings take place on school or DOE premises and be scheduled at a time convenient to the parent members.

- ***Tele-conferencing and video conferencing are not a permissible way to conduct a meeting.*** If a member could not attend a meeting, the team, if quorum has been met, can agree that the individual could call or video conference to be kept informed but it would not count towards attending a meeting or the remuneration stipend.



Al Suhu <al.suhu26@gmail.com>

---

## Guidance on Public Meetings and School Visits

---

Mauro Satalino <MSatalino@schools.nyc.gov>

Fri, Sep 12, 2025 at 1:01 PM

To: Al Suhu <al.suhu26@gmail.com>

Cc: D26 CEC26 <CEC26@schools.nyc.gov>, Bibi Matadin <BMatadin@schools.nyc.gov>

Hello Al,

Thanks for your patience,

The guidance I received from our lawyer is that it is correct that SLT meetings fall under the same Open Meetings Law (OML) requirements as CCECs when it comes to videoconferencing and the option of hosting hybrid meetings.

This doesn't mean that every SLT must hold hybrid meetings—it simply means that they can choose to do so, provided they meet all of the OML requirements for hybrid meetings. At the same time, an SLT also has the option to require that meetings be held fully in-person if that is their preference.

Let me know if that helps.

Thanks

Get [Outlook for iOS](#)

---

**From:** Al Suhu <al.suhu26@gmail.com>

**Sent:** Thursday, September 11, 2025 11:15:15 AM

**To:** Mauro Satalino <MSatalino@schools.nyc.gov>

**Cc:** D26 CEC26 <CEC26@schools.nyc.gov>

**Subject:** [EXTERNAL] Guidance on Public Meetings and School Visits

hi Mauro,

Can you confirm that the below information on the DOE website is up to date? Specifically, I was provided conflicting claims from the District 26 office that SLTs must hold meetings in-person only and are not permitted to hold "hybrid" meetings. My understanding is that SLT meetings are subject to the same requirements as CCECs regarding videoconferencing and therefore can host "hybrid" meetings..

## Guidance on Public Meetings and School Visits

<https://www.schools.nyc.gov/get-involved/families/guidance-on-public-meetings-and-school-visits>

On April 9, 2022, Governor Hochul signed into Law Chapter 56 of the Laws of 2022, making permanent the expanded use of videoconferencing by public bodies to conduct open meetings under "extraordinary circumstances," provided that a quorum of members are present in the same or multiple physical locations open to the public.

Accordingly, SLTs and CCECs may hold meetings fully in-person or in a "hybrid" format. Public meetings cannot be held completely virtual.

--

Al Suhu

Community Education Council (CEC) District 26 President



# Community District Education Council 26

## New York City Department of Education

Address: 61-15 Oceania Street, Bayside, NY 11364    Phone: (718) 631-6927    Fax: (718) 631-1347    E-mail: CEC26@schools.nyc.gov

<b>Albert Suhu</b> <i>President of the Council</i>	<b>Ribhi Alam</b> <i>First Vice-President</i>	<b>Sae-Jung Lee</b> <i>Second Vice President</i>	<b>David Rosenfeld</b> <i>Recording Secretary</i>	<b>Qian Kang</b> <i>Treasurer</i>
<i>Council Members:</i> <b>Dennis Chan</b> <b>Sulinda Hong</b> <b>Monica Huang</b>	<b>(Louis) Hsuante Tsai</b> <b>Zhao Shao (Liz Tseng)</b>	<i>Student Members:</i> <b>Arleen Chodha</b> <b>Isaiah Tandjung</b>	<i>District 26 Community Superintendent:</i> <b>Anthony Inzerillo</b>	

**Subject:** Objection to proposed apartment development with application numbers: 250261ZMQ and N250262ZRQ

Dear Chair Paul DiBenedetto and District Manager Joseph Marziliano, Queens Community Board 11 (CB 11),

The Community Education Council (CEC) 26, representing the families and students of one of the highest-performing yet most overcrowded school districts in New York City, strongly opposes the proposed 13-story, 324-unit apartment development at 175-05 Horace Harding Expressway (Application numbers 250261ZMQ and N250262ZRQ). While we support the City’s goal of expanding affordable housing, this particular project is fundamentally incompatible with the character, infrastructure, and educational capacity of the community. It will have permanent detrimental effects for the residents in the Auburndale and Fresh Meadows neighborhoods along at least three major dimensions:

**Neighborhood Character:** The surrounding neighborhood consists entirely of low-density, single-family homes. Inserting a monolithic, high-density 13-story, 324-unit apartment complex that towers over the surrounding two-story homes would permanently alter the architectural integrity, green space balance, and small-scale residential character for the worse. Approving the R7 zoning change would also set a dangerous precedent for similar conversions in the area.

**Inadequate Infrastructure:** The proposed development is in one of the most overcrowded school districts in New York City. The public schools that serve this neighborhood were not designed to support high-density housing, and the recently passed state law on limiting class sizes calls into question the soundness of this high-density development. Furthermore, the specific schools serving the neighborhood are among the most overcrowded in the city, operating far above each school’s capacity, and they simply cannot handle a further increase in student enrollment. According to the Department of Education’s Office of District Planning (2024 data), the schools serving this immediate area are as follows:

School Level	School Name	School Address	Distance to Development	School Utilization Rate
Elementary	P.S. 173	174-10 67 Ave	0.46 miles	123%
Middle School	J.H.S. 216 George J. Ryan	64-20 175 Street	0.17 miles	128%
High School	Francis Lewis High School	58-20 Utopia Parkway	0.17 miles	157%

**Traffic and parking:** The proposed development is situated at the heavily trafficked junction of the Long Island Expressway and Utopia Parkway. A development of 324 units at this junction will generate a significant increase in traffic, making it more dangerous for school children to cross a very busy intersection. The northern boundary of the property, 59<sup>th</sup> Ave, is a quiet street situated directly across Francis Lewis High School, with an enrollment over 4,400 students. A high-density development will make this low trafficked street unsafe for students. Street parking is already very difficult to find in this residential neighborhood with staff at a very large high school competing for parking spaces.

CEC 26 formally requests the Community Board to reject the zoning change associated with this proposal. Developing a new residential tower without first addressing existing infrastructure deficiencies would represent a serious failure of planning responsibility. Given the severe lack of school capacity in District 26, we urge CB 11 to instead consider this site for a new public school, which would serve a clear and urgent public need. Thank you for your attention on this matter.

Sincerely,  
Community Education Council 26



# Community District Education Council 26

## New York City Department of Education

Address: 61-15 Oceania Street, Bayside, NY 11364 Phone: (718) 631-6927 Fax: (718) 631-1347 E-mail: CEC26@schools.nyc.gov

---

### Council Members:

Sae Jung Lee  
Dennis Chan  
Qian Kang  
Zhao Shao (Liz Tseng)

### Sulinda Hong

Albert Suhu  
Monica Huang  
Hsuante Tsai (Louis)  
David Rosenfeld

### Student Members:

Isaiah Tandjung

### District 26 Community

Superintendent IA:  
Anthony Inzerillo

---

## Meeting Type: Hybrid (In-Person and Virtual)

### September 10, 2025

#### Calendar Meeting

**Present:** Dennis Chan, Qian Kang, Sulinda Hong, Monica Huang, Hsuante Tsai, David Rosenfield, Zhao Shao (Liz Tsen), Albert Suhu, Sulinda Hong and Sae Jung Lee

**Student Member:** Isaiah Tandjung

**Virtual Attendance:**

**Absent:** Ribhi Alam

**Also Present:** Superintendent Inzerillo and District 26 Team

I. **Welcome:** The meeting was called to order by Alber Suhu at 7:01 PM.

II. **Superintendent's Report:**

- Welcomed CEC members, families, staff, and community.
- State testing results, school opening highlights, sports updates, cell phone policy, family feedback, DCEP impact, student report from Isaiah, and open Q&A.

#### Literacy Plan & MTSS

- Expansion of Tier 2 & Tier 3 supports for targeted student interventions.
- Consistent district-wide curriculum and assessments maintained.
- Coaching, professional development, and embedded support provided for teachers.
- Family engagement: parents included in progress monitoring and training sessions.

#### School Opening

- Successful school opening across the district.
- Welcoming initiatives: decorations, events, and staff presence created positive atmosphere.
- CEC members, President's Council, and union partners attended school visits.

#### Athletics & Enrichment

- Middle school co-ed soccer begins Sept 25 with five participating schools.
- Elementary basketball information session scheduled late October.

#### Cell Phone & Device Policy

- Schools fully implemented pouches; 18 awaiting shipments.
- Temporary measures: bins, carts, and alternate bags.
- Policy exceptions limited to medical/IEP/504 purposes.

#### District Priorities 2025–26

- Priority 1: Literacy – strengthen foundational reading instruction, targeted interventions.
- Priority 2: Student Wellbeing – promote restorative practices, emotional supports, anti-bullying workshops.
- Priority 3: Math – enhance instruction with NYC Math Shifts, host Family Math Nights.
- Priority 4: College & Career Readiness – support via admissions workshops, NYC Kids Rise, Safer College program.

- Priority 5: Family Connections – expand communication, translation services, special education workshops, chronic absenteeism outreach.

#### Student Report – Isaiah Tanjung (Francis Lewis HS)

- Reported on positive school opening experiences.
- Highlighted student excitement, strong peer/teacher connections, and interactive activities.
- Challenges: scheduling and guidance counselor access.
- Proposed creating Student Diversity Council to amplify underrepresented student voices.
- Shared updates on college fairs and upcoming Senior events (Sept 15–17).

#### Parent & Community Engagement Updates

- District presented PD calendar at President’s Council.
- Upcoming: PTA Orientation (AM & PM sessions), Parent Coordinator Meeting (Oct 22).
- Workshops: NYC Reads (literacy), Math, Bullying & Incident Reporting, Parent Yoga session

### III. **Public Comment**

- Parent Erin Hookam (MS158) raised concerns about school’s inadequate response to student safety issue. Detailed failure to file reports, create safety plans, and protect child. Requested district and CEC review MS158 administrative practices. Council acknowledged concerns and Superintendent committed to follow-up.
- Question: How to join PTA? Response: Contact school Parent Coordinator for volunteer needs; attend PTA meeting; district staff available for guidance.
- Former member Kaamashri Mangar introduced herself; shared community work and interest in CEC.
- Council to forward recommendation letter to Queens Borough President.
- 

### IV. **Executive Board Election:**

- Vacancy elections:

Dennis Chan resigned as 1<sup>st</sup> VP.

Ribhi Alam elected First Vice President (in absentia) unanimously; Sae-Jung was elected Second Vice President unanimously.

**Calendar meeting adjourned at approximately 9:05 PM, motioned by Albert Suhu. Motion carried and approved unanimously.**

#### **Business Meeting**

#### **September 10, 2025**

**Present:** Dennis Chan, Qian Kang, Sulinda Hong, Monica Huang, Hsuante Tsai, David Rosenfield, Zhao Shao (Liz Tsen), Albert Suhu, Sulinda Hong and Sae Jung Lee

**Student Member:** Isaiah Tandjung

**Virtual Attendance:**

**Absent:** Ribhi Alam

**Also Present:** Superintendent Inzerillo and District 26 Team

- I. **Minutes:** Minutes is approved unanimously – August 14, 2025
- II. **Budget:**

- Proposal to overhaul longstanding budget allocations. Recommendations from the **CEC Member Guide** (p.34–40) were cited. **Member Reimbursement:** Increase allocation to \$12,000 to align with DOE guidance.
- Budget approved: Allocation for FY25-26:

<b>Description</b>	<b>Object Code</b>	<b>Activity Code</b>	<b>Allocated</b>
General/Office Supplies	198		\$2,000
Furniture	314		\$1,000
Equipment	332		\$1,000
General Services (Water Cooler Rental)	403		\$120
Food for Meeting	451		\$1,000
P-card			\$4,000
CEC Member Out-of-pocket Reimbursements	496		\$12,000
Professional Services - Computer Services (Website)	684		\$3,300
Professional Services - Computer Services (Website)	684		\$580
<b>TOTAL</b>			<b>\$25,000</b>

### III. Individual Performance Reports (IPR)

- FACE now requires CECs to submit **monthly Individual Performance Reports**.
- Reports will be pre-filled with attendance records; members must update their participation in events and activities.
- During meetings, the report will be shared on-screen to allow members to correct or add missing information.
- **Activities at a member’s child’s school (e.g., PTA or SLT meetings)** do not qualify as CEC activities and should not be included.
- A link will be provided monthly (typically around the 29th or 30th) with **five business days for members to complete entries**.

### IV. Safety Concerns

Members raised concerns about **traffic congestion and accidents during school drop-off hours**, citing a recent car accident near P.S. 64 that endangered children.

- Suggestions included requesting increased coordination with NYPD and DOE transportation to improve traffic flow and pedestrian safety.
- Members also noted issues with illegal parking, blocked crosswalks, and overcrowded drop-off zones.

### V. School Safety Engagement

The council discussed inviting **NYPD School Safety leadership** (particularly from Precinct 111, which covers most district schools) to a future meeting to:

- Learn about challenges officers face.
- Explore opportunities for CEC support.

- Discuss issues with staffing, crossing guard shortages, and recruitment challenges.

#### VI. **Committee Formation**

- Council reviewed last term's committee list and confirmed the need to re-establish a **Bylaws Committee**.
  - Chair: **Sejong**
  - Members: Dennis, Celinda, Liz
- Other committees (DEI, ELL, School Lunch, Parent Engagement) were discussed but tabled for further review.

VII. **Parent Engagement Committee** proposal: By including at least one community member, the committee could meet virtually under the Open Meetings Law.

#### VIII. **Chancellor's Town Hall – May 11, 2026**

- Scheduled for **Monday, May 11, 2026**.
- Council voted to **combine the Town Hall with the Calendar Meeting** that week to avoid multiple meetings.
- FACE will manage logistics (streaming, recording, etc.); CEC26 must prepare **20 prioritized questions** for the Chancellor.
- Location: MS 74 (pending permit approval), with possible use of the courtyard for pre-event gathering.

#### IX. **District Planning Presentation**

- The council agreed to schedule a **virtual presentation on September 18, 2025**.
- District Planning will be contacted to secure another date for a full presentation.
- A Doodle poll may be circulated to confirm member availability.

#### X. **CEC26 Website**

- Updates and revisions were completed by **Farjana**, improving the site's appearance and usability.
- Members are encouraged to review changes and determine whether revisions are sufficient or if additional work is needed.
- Discussion included the possibility of contracting with a DOE-approved vendor:
  - Several Queens CECs (24, 27, 28, 29, 30) use the same vendor for development, hosting, and maintenance.

The council agreed to conduct an **analysis of alternatives** and, if warranted, issue a **request for proposals (RFP)** for further upgrades.

#### XI. **Bylaws Review**

- Members emphasized that bylaws should be **reviewed annually** with formal votes on modifications.
- Recent complaints alleging violations were discussed, including:
  - **Quorum Requirements & Open Meetings Law (OML):**

- Clarification that multiple physical locations may be listed as meeting sites (e.g., office, airport, train station), provided one is handicap-accessible.
- **Rescheduling Meetings:**
  - Current bylaws lack flexibility for emergencies, inclement weather, or unavoidable conflicts.
  - Proposal: allow **CEC officers to request changes via written notice** rather than convening an in-person meeting solely to vote on rescheduling.
- **Joint Meetings with President's Council:**
  - DOE's CEC Guide suggests quarterly joint meetings, but this conflicts with **New York State Education Law §2590-d**.
  - Council determined that requirement is erroneous; state law only mandates **regular communication with PTAs**, not quarterly meetings with the President's Council.
- Members agreed to draft revised bylaw language for **DOE Legal review** before adoption.

#### XII. **School Liaison Assignments**

- A reminder was shared that members **cannot serve as liaison to their child's school**, even as a secondary liaison.
- Assignments remain pending until **SLT/PTA schedules and venues** are finalized.
- DOE guidance affirms that **school visits may be conducted virtually**; they are not limited to in-person participation.
- Members requested the District Office provide a **compiled list of SLT/PTA meeting times and venues** to support liaison assignments.

#### XIII. **Discussion on Accessibility of SLT/PTA Meetings**

- Concerns raised that many SLT meetings are scheduled at **3:00–3:30 PM**, excluding working parents.
- Members stressed the need for **hybrid/remote options** to ensure equitable access.
- DOE guidance allows **hybrid or in-person formats**, but conflicting interpretations remain regarding state law requirements.
- Council reaffirmed that District Office must ensure **remote access for liaisons** unable to attend in person.

#### XIV. **Principal Evaluation & SLT Feedback**

- Clarification sought on **annual principal evaluations**:
  - **Superintendent** is solely responsible for principal evaluations.
  - **Parent and SLT feedback** is considered an important input, though not an evaluation.
- Members raised concerns that some SLTs were unaware they are expected to provide an **annual assessment** of principal collaboration.
- Superintendent confirmed:

- Feedback is welcomed and considered in evaluations.
- Retaliation against parents who submit concerns is **prohibited** and investigated if alleged.
- Collaboration and open communication are priorities.
- Council members discussed the importance of creating **safe avenues for parents** to share concerns without fear of retribution.

XV. **New Business**

- **Summer Rising Program:** Deferred to next meeting due to time constraints.
- **Review of Education Law §2590-d:** Members encouraged to read the law directly to avoid reliance on misinterpretations.

**Adjournment**

- Motion to adjourn was made and seconded; no objections.
- Meeting adjourned at approximately **9:50 PM**.

**Budget Report: October 16, 2025**

**Community Education Council District 26**

**Starting Balance: \$25,000**

**Total Expense: \$544.90**

**Ending Balance: \$ 24,455.10**

**Proposed Budget**

<b>Description</b>	<b>Object Code</b>	<b>Activity Code</b>	<b>Allocated</b>
General/Office Supplies	198		\$3,000
Furniture	314		\$900
Equipment	315		\$1,000
Equipment set up	198		\$100
General Services (Water Cooler Rental)	403		\$120
Local Travel and Meeting Expenses (Food/Refreshments)	489F		\$1,500
P-card	489F/198		\$2,500
CEC Member Out-of-pocket Reimbursements	496		\$12,000
Professional Services - Computer Services (Website)	684		\$3,300
Professional Services - Education	685		\$580
<b>TOTAL</b>			<b>\$25,000</b>

**Expense:**

Marathon Food	WO260030623	\$225.00	489F	PTA Meet and Greet Food
Bayside Milk Farm	WO260030632	\$194.90	489F	CEC26 Meeting Food September Meeting
Wai-Ling Lisa	WO260030636	\$125.00	489A	Childcare service for PTA Meet and Greet

## Finance FAQs

### What are the responsibilities of the AA, the council president, and treasurer with respect to financial matters?

#### AA Responsibilities:

- Process member reimbursements.
- Purchase items and track all expenditures to ensure the council stays within its budget.
- Keep financial records in order.
- Prepare all financial documents the council considers at its meetings, including the initial (July) budget, proposals for budget modifications, and the monthly treasurer's reports.
- Learn about the NYCPS's Standard Operating Procedures (SOP) applicable to all Education Council operations.
- Work with the SGO and ensure that the council's spending plan complies with applicable rules and deadlines.

#### President Responsibilities:

- Authorize all council fiscal matters (except for his/her own reimbursements).
- Supervise the AA in managing the budget to ensure the council is able to carry out its initiatives.

#### Treasurer Responsibilities:

- Provide a monthly report on the state of the council's finances to the members. The treasurer or AA can prepare the document; the treasurer must supervise and present to the council.
- Ensure that the AA keeps proper records.

## Scholarships, Awards & Celebrations

Can Education Councils create a scholarship fund from their own budget and/or donations?

- ▶ No. Administering scholarships is beyond their statutory powers.

Can Education Councils purchase plaques and trophies to honor individuals for outstanding service?

- ▶ Only if the cost is nominal. Printed certificates are best practice.

Can Education Councils allocate funds for a legislative breakfast?

- ▶ Yes, since it's presumed to focus public officials on the district's educational needs.

Can Education Councils allocate funds for a dinner or celebration for parent leaders, PTA members, or school staff?

- ▶ Only if the event is connected to the council's educational support functions. It is highly recommended that you clear these events with the SGO and your FACE liaison in advance.

## Holiday Gift & Other Giving

The council may not spend funds on gifts to NYCPS staff or other school funds. Members can contribute as individuals, but you may not spend council funds because the core mission of the council is education policy and programs, not any form of assistance to individuals, families, or schools.

Can Education Councils purchase holiday gifts or gift cards for parent leaders, school staff, or students?

- ▶ No.



# Member Reimbursement Request Form

Inquiries: CCECInfo@schools.nyc.gov

Council  Year

Month  Zip

Member's Name

Position

Address  Apartment #

City  Zip

Telephone  Email

Activity Description	Activity Date	Proof of Attendance	Included?	\$ Requested	Expense Documentation--Receipts	Included?
CEC26 Meeting		Sign-in-Sheet	Yes		Child Care Log	
					Mileage @ \$.28/mile & Itinerary (MapQuest)	
					Parking	
		Agenda	Yes		Metrocards	N/A
					Car Service/Taxi Receipt & trip start/end	
					Food	
			Other receipts (e.g., testimonial dinner, subscriptions, conference fees, etc.)			
		Sign-in-Sheet			Child Care Log	
					Mileage @ \$.28/mile & Itinerary (MapQuest)	
					Parking	
		Agenda			Metrocards	N/A
					Car Service/Taxi Receipt & trip start/end	
					Food	
			Other receipts (e.g., testimonial dinner, subscriptions, conference fees, etc.)			
		Sign-in-Sheet			Child Care Log	
					Mileage @ \$.28/mile & Itinerary (MapQuest)	
					Parking	
		Agenda			Metrocards	N/A
					Car Service/Taxi Receipt & trip start/end	
					Food	
			Other receipts (e.g., testimonial dinner, subscriptions, conference fees, etc.)			
		Sign-in-Sheet			Child Care Log	
					Mileage @ \$.28/mile & Itinerary (MapQuest)	
					Parking	
		Agenda			Metrocards	N/A
					Car Service/Taxi Receipt & trip start/end	
					Food	
			Other receipts (e.g., testimonial dinner, subscriptions, conference fees, etc.)			

**Total Amount Requested** \$

*I hereby state that I have spent the amount indicated above for authorized purchases related to my position on the Community/Citywide Education Council.*

Member Signature \_\_\_\_\_ Date \_\_\_\_\_

Print out the form, sign above, and submit to your CEC's administrative assistant along with any supporting documentation.

Approval Signature \_\_\_\_\_ Position (check one)  President  Treasurer

Amount Approved \$  Date \_\_\_\_\_



## Expense Log for CCEC Members

COUNCIL	CEC26	CEC MEMBER	MONTH & YEAR
<b>CHILD CARE PROVIDER'S INFORMATION:</b>			
Name		Address	
Phone		Email	
<b>Date</b>	<b>Hours/Rates</b>	<b>Reason for Child Care (Event Attended)</b>	<b>Total Paid for Child Care</b>
<b>Month</b>	<b>Name of Cellular/Internet Provider</b>	<b>Type of Service (Cellular data, Home Internet, Hotspot)</b>	<b>Reimbursement Request for Data/Internet Costs</b>
<b>TOTAL FOR MONTH</b>			\$ -
<p>I hereby certify that the above expenditure(s) reported is/are a true and correct statement and disbursement actually made by me for official business of the Community Education Council (CEC); that the expenditures of the above sums were authorized in accordance with regulations; that the expenditures were necessary in the performance of my official duties as a CEC member and that no payment has previously been received or requested by me for any part thereof.</p>			
<p><i>APPROVAL OF COUNCIL PRESIDENT &amp; SGO NEEDED (see Member Reimbursement Request Form)</i></p>		<p><b>SIGNATURE OF COUNCIL MEMBER:</b></p>	



## Citywide/Community District Education Council Individual Performance Report

Council District: CEC 26

Month, Year: 09/2025

Council Member Name	Date Attended Calendar Mtg.*	Date Attended Business Mtg.*	Date Attended CEC Sub-Committee Mtg.*	Resolution & Voting Record (name of items voted on)	School Visits (Date & DBN)	Other Activities
DENNIS CHAN	2025-9-10 YES	2025-9-10 YES	9/18 OLA prep	Recommendation Letter on QBP candidate - yes	9/9 PC Meeting @ 67	9/4 CEC 28 9/6 CEC 15 9/9 Family Connectors Info 9/15 NYCPS Family Connectors Training 1 9/15 MS 67 PTA 9/16 NYCPS Family Connector Training 2 9/24 PEP 9/29 ELA Workshop 9/30 Family Connector Training #3
QIAN KANG	2025-9-10 YES	2025-9-10 YES	9/18 OLA prep	Recommendation Letter on QBP candidate - yes		9/16 NYCPS Family Connector Midday Session 9/25 PEP
SULINDA HONG	2025-9-10 YES	2025-9-10 YES		Recommendation Letter on QBP candidate - yes		9/29 - D26 ELA Workshop
ZHAO SHAO (Liz Tsen)	2025-9-10 YES	2025-9-10 YES		Recommendation Letter on QBP candidate - yes	9/17/2025  26Q188 PTA Meeting	9/4/2025- Celebrating the



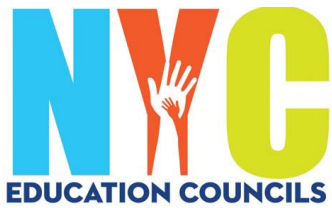
**Citywide/Community District Education Council  
Individual Performance Report**

					9/19/2025 26Q067 PTA Orientation  9/25/2025  Meeting with District regarding Summer Rising  9/30/2025  Meeting with Jonathan Hom (school food service manager) for 26Q221, 26Q067 and 26Q018	
ALBERT SUHU	2025-9-10 YES	2025-9-10 YES	9/18 OLA prep	Recommendation Letter on QBP candidate - yes	9/17 - PS 173 PTA	9/4 – CEC28 9/9- CCELL 9/15 – Monthly Chancellor’s meet 9/16/2025 - CCSE 9/18 D75 PC 9/24 PEP
MONICA HUANG	2025-9-10 YES	2025-9-10 YES		Recommendation Letter on QBP candidate - yes		9/24 PEP



**Citywide/Community District Education Council  
Individual Performance Report**

						9/29/2025 -Zoom Literacy
HSUANTE TSAI (Louis)	2025-9-10 YES	2025-9-10 YES	9/18 OLA prep	Recommendation Letter on QBP candidate - yes	9/16/2025 PS 376 PTA  9/25/2025 MS 158 PTA Meeting	9/9/20025- CCELL 9/15/2025 PTA Training @26Q067 9/24 PEP 9/29/2025 ELA Parent Workshop
DAVID ROSENFELD	2025-9-10 YES	2025-9-10 YES	9/18 OLA prep	Recommendation Letter on QBP candidate - yes		9/24 PEP
SAE-JUNG LEE	2025-9-10 YES	2025-9-10 YES		Recommendation Letter on QBP candidate - yes	9/15 - MS 67 PTA Meeting	9/9 - NYCPS Family Connectors Fall Info. Session 9/9 - QBP Joint Parent Advisory Board and Civic Engagement Committee Meeting on Education 9/12 - Meeting with Richard In, Esq., Executive Director of KACE 9/15 - NYCPS Family Connectors Training #1 9/15 - MS 67 PTA



**Citywide/Community District Education Council  
Individual Performance Report**

						9/16 - NYCPS Family Connector Training #2 9/25 - PEP 9/29 - D26 ELA Workshop 9/30 - NYCPS Family Connectors Training #3
RIBHI ALAM	Excused	Excused	9/18 OLA prep			
QBP Appointee #2						
D75						

\*If the member did not attend, please leave the space blank.

## CEC 26 Website Main Menu (current)

Council Information	Resolutions	CEC26 Meeting Information	Agenda	Minutes	Parent Resources
<ul style="list-style-type: none"> <li>• Members</li> <li>• School Liaisons</li> <li>• Bylaws</li> <li>• Committees</li> </ul>	<ul style="list-style-type: none"> <li>• Statements</li> </ul>	<ul style="list-style-type: none"> <li>• CEC Meeting Info</li> <li>• CEC26 Videoconferencing</li> </ul>		<ul style="list-style-type: none"> <li>• 2023 - 2025</li> <li>• 2021 - 2023</li> <li>• 2019 - 2021</li> <li>• 2017 - 2019</li> <li>• 2015 - 2017</li> <li>• 2013 - 2015</li> <li>• 2011 - 2013</li> </ul>	

1

## CEC 28 Website Main Menu (CEC 27 also)

About Us	District 28	Community	Resources	Calendar	Contact
<ul style="list-style-type: none"> <li>• What is CEC</li> <li>• Mission and vision</li> <li>• Liaisons</li> <li>• Meet Team</li> <li>• Committees</li> <li>• Agendas</li> <li>• Special Meet</li> <li>• Become Member</li> <li>• Committees</li> <li>• Bylaws</li> <li>• Resolutions</li> <li>• CEC events</li> </ul>	<ul style="list-style-type: none"> <li>• Superintendent</li> <li>• D28 contact</li> <li>• Sup Reports</li> <li>• D28 Team</li> <li>• Cap Plan 24</li> <li>• District Planning Rep</li> <li>• Map</li> <li>• Early Educ</li> <li>• Elementary</li> <li>• Middle</li> <li>• High</li> <li>• D75</li> <li>• Elected Office</li> <li>• Comm Board</li> </ul>	<ul style="list-style-type: none"> <li>• Announcements</li> <li>• Outreach</li> <li>• Upcoming events</li> <li>• Parent Leadership Development</li> </ul>	<ul style="list-style-type: none"> <li>• Enrollment</li> <li>• Open houses</li> <li>• Class size</li> <li>• NYC updates</li> <li>• D75</li> <li>• FACE info</li> <li>• PEP</li> <li>• Mid school</li> <li>• Special education</li> <li>• CCELL</li> <li>• Parent Univer</li> <li>• Chancellor Regulations</li> <li>• Acronyms</li> </ul>	<ul style="list-style-type: none"> <li>• CEC 28</li> <li>• DOE Calendar</li> </ul>	<ul style="list-style-type: none"> <li>• Contact us</li> <li>• D28 website</li> </ul>

2

## CEC 24 Website Main Menu

About Us	Meetings	District 24	Resources	Contact
<ul style="list-style-type: none"> <li>• Overview</li> <li>• Members</li> <li>• School Liaisons</li> <li>• Committees</li> <li>• Bylaws</li> <li>• Become Member</li> <li>• Photos</li> </ul>	<ul style="list-style-type: none"> <li>• Schedule</li> <li>• Agenda &amp; Minutes</li> <li>• Resolutions</li> <li>• Recordings</li> </ul>	<ul style="list-style-type: none"> <li>• Schools</li> <li>• Map</li> <li>• Pre-K</li> <li>• CSD 24</li> </ul>	<ul style="list-style-type: none"> <li>• Family</li> <li>• Learning</li> <li>• Enrollment</li> <li>• Messages</li> <li>• Acronyms</li> </ul>	

3

## CEC 29 Website Main Menu

About Us	Meetings	District 29	Resources	Events	Contact
<ul style="list-style-type: none"> <li>• What is CEC29</li> <li>• Our Team</li> <li>• Committees</li> <li>• Become Member</li> <li>• Bylaws</li> </ul>	<ul style="list-style-type: none"> <li>• Schedule</li> <li>• Documents</li> <li>• Recordings</li> </ul>	<ul style="list-style-type: none"> <li>• Our Schools</li> <li>• CSD 24</li> </ul>	<ul style="list-style-type: none"> <li>• Enrollment</li> <li>• Messages</li> <li>• Special education</li> <li>• Resources</li> <li>• Acronyms</li> </ul>	<ul style="list-style-type: none"> <li>• Calendar</li> <li>• Events</li> </ul>	

4

## CEC 30 Website Main Menu

About Us	Meetings	Zoning	About D30	Our Schools	Resources
<ul style="list-style-type: none"> <li>• What is CEC30</li> <li>• Our Members</li> <li>• Committees</li> <li>• Liaisons</li> <li>• D30 Website</li> <li>• Contact us</li> </ul>	<ul style="list-style-type: none"> <li>• Schedule</li> <li>• Documents</li> <li>• Resolutions</li> <li>• Recordings</li> </ul>	<ul style="list-style-type: none"> <li>• Zoning Committee</li> <li>• D30 LIC WG</li> </ul>	<ul style="list-style-type: none"> <li>• Map</li> <li>• Superintendent</li> </ul>	<ul style="list-style-type: none"> <li>• D30 schools</li> <li>• Pre-K</li> <li>• Dual Language</li> <li>• G&amp;T</li> </ul>	<ul style="list-style-type: none"> <li>• Admissions</li> <li>• From DOE</li> <li>• Related groups</li> <li>• Acronyms</li> </ul>

5

## CCHS Website Main Menu

About	Writing Contest	Meeting Info	In the News	Events	Resolutions	Resources
<ul style="list-style-type: none"> <li>• About</li> <li>• Contact Us</li> <li>• Legislative breakfast</li> <li>• Archives</li> </ul>		<ul style="list-style-type: none"> <li>• Guest highlights</li> <li>• Committees &amp; Special</li> <li>• Calendar</li> </ul>		<ul style="list-style-type: none"> <li>• C37 Town Halls</li> </ul>		<ul style="list-style-type: none"> <li>• Applying to HS</li> <li>• College Admissions</li> </ul>

6

## CCELL Website Main Menu

Home	About	Parents' Rights	Meetings	Resolutions	Resources	Contact
	<ul style="list-style-type: none"> <li>• Blog</li> <li>• FAQ</li> </ul>	<ul style="list-style-type: none"> <li>• Division of MLL</li> <li>• ELL Parents Institute</li> </ul>	<ul style="list-style-type: none"> <li>• Calendar</li> <li>• Documents</li> </ul>		<ul style="list-style-type: none"> <li>• Acronyms</li> </ul>	<ul style="list-style-type: none"> <li>• Survey</li> </ul>

7

## CEC 26 Website Main Menu (Proposed)

Home	About Us	Meetings	District 26	Contacts
<ul style="list-style-type: none"> <li>• Info and Zoom link for next meeting</li> </ul>	<ul style="list-style-type: none"> <li>• Members</li> <li>• School Liaisons</li> <li>• Committees</li> <li>• Bylaws</li> </ul>	<ul style="list-style-type: none"> <li>• Schedule</li> <li>• Agendas</li> <li>• Minutes</li> <li>• Resolutions</li> <li>• Video recordings</li> </ul>	<ul style="list-style-type: none"> <li>• Schools</li> <li>• Map</li> </ul>	<ul style="list-style-type: none"> <li>• CEC 26</li> <li>• Superintendent's Office</li> </ul>

8