



Community District Education Council 26

New York City Department of Education

Address: 61-15 Oceania Street, Bayside, NY 11364 Phone: (718) 631-6927 Fax: (718) 631-1347 E-mail: CEC26@schools.nyc.gov

Albert Suhu <i>President of the Council</i>	Cassandra Louie <i>First Vice-President</i>	Sae-Jung Lee <i>Second Vice President</i>	Dennis Chan <i>Recording Secretary</i>	Hsuante (Louis) Tsai <i>Treasurer</i>
<i>Council Members:</i> Joanna Edwards Sherry Gonzalez Ribhi Alam	Sulinda Hong Da Lin Gilberto Mejia Raymond Torres	<i>Student Members:</i>	<i>District 26 Community Superintendent IA:</i> Anthony Inzerillo	

Meeting Type: Hybrid (In-Person and Virtual)

Date: **Thursday, July 11, 2024**

Time: **7:00 PM, Calendar Meeting & Business Meeting to follow**

Virtual Registration Link: <https://zoom.us/meeting/register/tJYvd-2vpzMjHtV2WlxOGFzMp1RO5K6vBjNg>

In-Person Meeting Location: **61-15 Oceania Street, Bayside, NY 11364**

Annual Election 7:00 PM

Public/Community members are not allowed to participate in the election but are welcome to attend.

1. Call to Order
2. Roll Call
3. Election of Chairperson Pro Temp

4. Election of Officers

Nominations for One Year Term, July 2024 – June 2025, for the following offices will be presented:

- President • 1st Vice President • 2nd Vice President
- Recording Secretary • Treasurer

5. Adjournment of Annual Meeting

Calendar Meeting

1. Call to order & roll call
2. **Superintendent Report**
3. **Amended Proposed Resolution- D200**
4. Public Comments
5. Adjournment

Business Meeting

1. Call to order & roll call
2. Meeting Dates for 2024-2025
3. Budget Review
4. School Liaison
5. Committees - Bylaw
6. President's Report
7. Committee Reports
8. Old Business
9. **New Business**

Community & Citywide Education Councils **Template Script for (Annual) Elections Meeting**

We encourage council members and the AAs to review the enclosed instructions and script and discuss any questions or concerns with FACE prior to the elections meeting.

- The ANNUAL MEETING is a separate meeting where the only business is the election of officers. It must be convened and adjourned before moving on to the Business and/or Calendar Meeting.
- The BYLAWS should be on hand as a reference. The chair may read aloud and/or display on screen the sections that govern elections and officers' duties (generally, Article II, Sections 2 and 3).
- The ADMINISTRATIVE ASSISTANT ("AA") must take minutes and record the votes. If no AA is present, the outgoing Recording Secretary takes minutes until a new Recording Secretary is elected. If neither the AA nor the Recording Secretary is at the meeting, the Council must agree on a member to take minutes and record votes until a new Recording Secretary is elected.
- The AA is not a member of the Council and may not "run the election" (i.e., function as Chair *Pro Tem*). The AA's only role is to take minutes and record votes.
- All council meetings conducted in a remote environment must be recorded.
- Members who are absent do not count for quorum and cannot vote but they can run for office if they have notified the AA and/or any member in writing of their intention to run and for what office(s). They may also submit a statement to be read by the AA or another member.
- As soon as quorum is reached, the highest-ranking outgoing officer calls the meeting to order and does the roll call.
 - If this is a new council term: the highest-ranked returning officer calls the meeting to order and does the roll call. If there are no returning officers, the AA calls the meeting to order and presides until the Chair Pro Tem has been elected.

THE TEXT IN **BOLD** SHOULD BE READ OUT LOUD DURING THE MEETING.

THE HIGHEST RANKING OFFICER:

It is now [TIME] and this meeting of Community/Citywide Education Council [# or NAME of COUNCIL] will come to order.

My name is [NAME] and I am convening the Annual Meeting for the purpose of electing officers.

[ROLL CALL]

Article II, Section 2 of the Council's bylaws requires that officers be elected by roll call vote at the annual meeting. To be elected, a candidate must have at least 7 votes [CCSE, CCELL, CCD75: 6]. Officers remain in position until their successors have been elected.

The first order of business is to elect a chair *Pro Tem* to chair the election meeting until the president has been elected. The Chair *Pro Tem* must be someone who is not running for office in the election she/he is chairing. Since the first election is for president, the Chair *Pro Tem* cannot run for president. Once the president is elected, he/she can take over running the election from the Chair *Pro Tem*.

Are there any nominations for Chair *Pro Tem*? We will accept self-nominations.

Nominations for Chair *Pro Tem* are now closed and we will proceed to a vote for Chair *Pro Tem*.

NOTE: Vote by show of hands or roll call vote if the platform used does not allow an easy count of raised hands.

[VOTING]

NOTE: If the council fails to elect a president on the first round, the Chair *Pro Tem* will continue to run the meeting except for the election of other officer positions he/she is interested in running for. Another member has to be elected Chair *Pro Tem* for that election.

Congratulations, [NAME] has been elected to serve as Chair *Pro Tem* and will conduct the election of officers for [2023-2024]

CHAIR PRO TEM:

To elect officers, we will vote upon each position before moving on to the next so that any candidate not elected to an office can run for others.

I will take nominations. Members can nominate themselves. If a member is nominated by another member, I will confirm that he/she accepts the nomination. Nominations do not need to be seconded.

If a member is not present but has submitted his/her nomination in writing to the AA or another member, he/she will be treated the same as any member who is present, including having a 2-minute statement read aloud by someone else.

Each nominee will be allowed to make a speech of up to 2 minutes.

Following the candidate(s)' presentations, we will conduct a roll-call vote.

All positions must be voted on even if there is only one candidate; where there are two or more candidates, each member must make a choice and vote for one or the other. Example: John Doe and Jane Smith are running for president; on the roll call, each member will vote for either John or Jane. The council must not vote first on John, then on Jane.

Members may abstain from voting.

If no candidate receives at least 7 votes[CCSE, CCELL, CCD75: 6]. we will vote by show of hands on whether to do a second round or proceed to the elections for the next office.

If a position remains unfilled over two or more rounds of voting, the incumbent will continue in the position. New elections for all unfilled positions must be put on the agenda of following months' calendar meetings, until all the positions are filled.

Is the procedure clear to all the members?

First we will elect the council president: are there any nominations for the office of president?

NOTE: Remember to ask each nominee if he/she accepts the nomination (except for those who nominated themselves).

Nominations for the office of president are now closed.

I will now call each candidate in alphabetical order to make a statement of up to up to 2 minutes. The AA will be the timekeeper. After all candidates have spoken, we will proceed with a roll-call vote.

[VOTING]

Congratulations, [NAME]. You have been elected to serve as council president for [2023-2024].

NOTE: The newly elected president may now take over chairing the meeting or allow the Chair *Pro Tem* to continue with the rest of the elections.

[REPEAT FOR OTHER OFFICES]

Once the election of officers has been completed, the Annual Meeting is adjourned.

PLEASE SUBMIT A LIST OF NEWLY-ELECTED OFFICERS TO THE OFFICE OF FAMILY AND COMMUNITY EMPOWERMENT (FACE) ON THE FIRST BUSINESS DAY FOLLOWING THE ELECTIONS.



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Resolution on Amending Chancellor’s Regulation D-200

WHEREAS, the New York State legislature agreed to a budget deal in March 2019 that included policy changes such as extending mayoral control and adding a single member to the Panel of Education (PEP) to be elected by the thirty-two Community District Education Council (CEC) presidentsⁱ; and

WHEREAS, Chancellor’s Regulation D-200 “Composition and Selection of Members of The New York City Board of Education, dated December 19, 2019, set forth procedures for CEC presidents to elect one representative to the PEP; and

WHEREAS, the procedures required the CEC presidents in each borough to select two CEC presidents to serve on a nominating committee, a total of ten committee members, to review a potentially large number of PEP candidate applications and to select finalists for election by the thirty-two CEC presidents; and

WHEREAS, in the spring of 2020 the Office of Family and Community Engagement (FACE) determined there were dozens of eligible applicants for the PEP from which the nominating committee selected as finalists for election; and

WHEREAS, Governor Hochul on Jun 30, 2022 signed Senate Bill S9459 “Relates to governance of community school districts in the city of New York,” containing a provision to expand the number of elected members serving on the PEP to include a member representing each borough to be elected by the CEC presidents in each borough; and

WHEREAS, Chancellor’s Regulation D-200 was amended on December 1, 2022 to reflect the election of five members serving on the PEP, yet retained the ten member nominating committee to select the finalists in each borough; and

WHEREAS, the pool of candidates to be considered in each borough is significantly reduced, approximately one-fifth of the previous total, obviating the need for a nominating committee to screen and reduce the number of finalists; and

WHEREAS, eight of the ten members of the nominating committee represent other boroughs and have unwarranted influence in the selection of candidates to be considered in a given borough; and

THEREFORE, BE IT RESOLVED, Community Education Council 26 urges the PEP to amend Chancellor’s Regulation D-200 as follows:

- Eliminate the nominating committee
- Forward eligible applications in each borough directly to the CEC presidents within each borough for evaluation
- Establish a process to poll CEC presidents within each borough for two top choices and retain the five candidates receiving the most votes
- Offer the CEC presidents in each borough the option to interview candidates (requires majority vote to proceed)

ⁱ <https://www.chalkbeat.org/newyork/2019/3/31/21107770/a-1-billion-boost-mayoral-control-and-tweaks-to-parent-councils-what-to-know-about-new-york-s-budget/>