



Community District Education Council 26

New York City Department of Education

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<i>President of the Council</i>	<i>First Vice President</i>	<i>Second Vice President</i>	<i>Recording Secretary</i>	<i>Treasurer</i>
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Ricky Chan
Michele Fields
Vijayalaxmi Hegde
Pankaj Kapur
Daniel O'Gallagher
Jeannette Segal
Susan Shiroma (Borough Appointee)
Hong Keng Tan
Lucy Vieco

Anita Saunders
Community Superintendent
District 26

Website: www.cdec26.org

SUMMARY OF COMMUNITY DISTRICT EDUCATION COUNCIL 26 ANNUAL MEETING WEDNESDAY, July 27, 2011 at 6:30 P.M. @MS 172 – 81-14 257 Street, Floral Park, NY – Room 115

1. **Meeting Called To Order – 7:10 p.m. by our ex-1st Vice President, Jeannette Segal**
2. **Roll Call - Marian Mason, Administrative Asst.**

Present: *Council Members* - Ricky Chan, Vijayalaxmi Hegde, Pankaj Kapur, Daniel O'Gallagher, Jeannette Segal, Susan Shiroma, Hong Keng Tan & Lucy Vieco
Excused –Michelle Fields

3. Election of *President Pro Tempore*

Nomination presented by Jeannette Segal - seconded by Lucy Vieco.
No other nominations - Unanimous vote of all members present.

- ◆ Susan Shiroma nominated for *President Pro Tempore*
Pursuant to CEC 26 Bylaws and DOE regulations, Susan Shiroma was elected as *President pro tem* by voice vote: 8 – 0 (8 Yes; 0 No).

Election of Officers for Council term July 2011 to June 2012

Susan Shiroma, *President pro tem*

- ◆ Nominations were taken for each of the 5 Council officers' positions. The vote is recorded after each listed position.

By voice vote, the following officers were elected:

President Jeannette Segal 8 – 0 (8 YES – 0 NO: Unanimous vote of all members present).

Nomination presented by Ricky Chan. Jeannette accepted the position and gave a two minute speech.

President Pro Tempore turned the chair over to the newly elected President, Jeannette Segal.

1st Vice President Ricky Chan 8– 0 (8 YES - 0 NO): Unanimous vote of all

members present).

Nomination presented by Jeannette Segal. No other nominations. Ricky accepted the position and gave a two minute speech.

2nd Vice President Lucy Vieco 8 – 0 (8 YES - 0 NO: Unanimous vote of all members present).

Nomination presented by Susan Shiroma. No other nominations. Lucy accepted the position and gave a two minute speech.

Recording Secretary Susan Shiroma 8 – 0 (8 YES- 0 NO: Unanimous vote of all members present).

Jeannette Segal nominated Susan Shiroma - No other nominations Susan accepted the position and gave a two minute speech.

Treasurer Vijayalaxmi Hegde 8 - 0 (8 YES – 0 NO: Unanimous vote of all members present). No other nominations

Nomination presented by Susan Shiroma. Vijayalaxmi accepted the position and gave a two minute speech.

Marian read out all the official officers.

Susan made a motion to adjourn the Annual meeting, Ricky seconded and council voted unanimously to adjourn and go straight into the Business Meeting.

BUSINESS MEETING

1. Call to order by Jeannette Segal, President
Roll Call:

President – Jeannette Segal
1st VP – Ricky Chan
2nd VP – Lucy Vieco
Recording Secretary – Susan Shiroma
Treasurer – Vijayalaxmi Hegde
Daniel O’Gallagher – member
Hong Ken Tan – member
Pankaj Kapur – member

Marian went over paper work with the new council of what is expected regarding reports, expenses and etc.

2. **Minutes** – June 7, 2011 minutes; Lucy Vieco made a motion to accept the minutes, Ricky Chan seconded. Council voted unanimously to accept.
3. **President’s Report – nothing at this time**
4. **Bylaws** reviewed by Jeannette
Section 6. Absences (Amended 7-29-10)

It is the responsibility of each Council member to attend all meetings of the Council. It is incumbent upon all Council members, except in cases of emergency, to notify the President or the Administrative Assistant to the Council at least 4 hours prior to the scheduled meeting time of their intent to be absent.

Any member of the Council who fails to attend three meetings of the Council of which she/he is duly notified, without rendering in writing a good and valid excuse therefore to the President, vacates his/her

office by refusal to serve (Education Law §2590-c). Each written excuse and absence noted as excused or unexcused shall be included within the official written minutes of such meeting.

After the third unexcused absence, the President, with the approval of the Council, shall notify in writing the absent and unexcused member that the Council shall declare a vacancy to the Chancellor by resolution at its next regularly scheduled calendar meeting. ***Absences from the business or public meetings are treated as individual absences.***

Jeannette explains that during the calendar meeting the CDEC tries to get interesting topics and try to find out what is going on in other schools. Jeannette stated that Mary Vaccaro helps the CDEC in getting us speakers relating to the topics of interest/concern. Jeannette asked the members to starting thinking so that meetings can be set up to discuss topics of interest.

5. Scheduled Meeting Dates (2011-2012)

September 22 - October 20th - November 22nd - December 15, 2011

January 26, 2012 - February 16th - March 22 - April (Ballroom Dancing)-TBA - May 24th and June 14th.

Jeannette asked when was the UFT Scholarship Dinner Dance and was informed by Mary Vaccaro, UFT Rep that the UFT dinner is May 31, 2012 and all council members should try to attend.

6. School Assignments –

Ricky Chan ~PS 31 – PS 41 – PS 203

Michelle Fields ~ PS 213 – PS/IS 266

Vijayalaxmi Hegde ~ PS 18 – PS 186 – PS 221

Pankaj Kapur ~ PS 115 – PS 133 – PS 191

Daniel O’Gallagher ~ PS/IS 178 – MS 158 – MS 172 – MS 216

Jeannette Segal ~ PS 94 – PS 98 – MS 67

Susan Shiroma ~ PS 26 – PS 159 – PS 162 – PS 173

Hong Keng Tan ~ PS 205 – MS 74

Lucy Vieco ~ PS 46 – PS 188

Jeannette is putting more emphasis on PTA visits/ school events and SLT meetings. CDEC has built up a good rapport with the President’s Council. PTA visits should be arranged through the PTA President or the Parent Coordinator. Under no circumstances will the CDEC member show up at a PTA meeting without having an invitation or permission unless you’re a parent of that school and you’re going as a parent. Council member will be put on the agenda once asked by the PTA President or Parent Coordinator.

Marian Mason, Administrative Asst informed the council members that once they contact the parent coordinator and the date is set up to please contact me and let me know the school, date and time of the meeting and I in turn will send out an e-mail to the entire council of this meeting.

Ricky requested contact information for the parent coordinators to be sent out to members.

Jeannette informed the council members to not show up at the school and asked for a visit, you must coordinate a date and time with the parent coordinator.

Marian stated that she would request from the schools a list of their schools events for each month which would be sent out to the members.

Jeannette informed the council that someone from the council should be going to the President’s Council meetings once they are set up.

Jeannette reiterated that meetings are once a month. Susan stated that CDEC 26 has their business and public meeting in the same night where as some districts have two meetings.

All meetings must be documented on the activity sheet for each month. Any expenses, Marian must get the original receipt. For babysitting, a letter is needed from the babysitter giving the hours and rate per hour.

7. Discussion regarding ELL vacancy – flyer to be distributed and translated. Jeannette requested that flyers be prepared for review and distributed by September.

8. Discussed Superintendent’s Evaluation – received E-mail from Office of Engagement requesting an evaluation after the council had disbursed. Call put into Office of engagement as to how they want to treat this.

Jeannette made a motion to adjourn the Business meeting, Ricky Chan seconded. Council voted unanimously to adjourn Business meeting and move on to the Public meeting.

Public Meeting

Speakers List

Jeannette asked if anyone had signed up to speak. – No one

Jeannette asked if everyone in the audience would introduce themselves to the attendees.

Lori Butera – District Family Advocate introduced herself and welcomed everyone and congratulated the new officers.

1. Attended meeting in Brooklyn (July 26) with Chancellor Walcott & Shael Suransky in which they spoke about the State Core Standards.
 - a. Teachers will be trained regarding the new curriculum
 - b. DOE website - type in Common Core Curriculum (library will come up where you can surf) There is also a parent site.
 - c. Dr. Karen Mapp was another speaker who works with Parent Engagement who spoke about parent resources being put on the site. Dr. Mapp is the author of a book “Beyond the Bake Sale”.
 - d. Within the next year they will be working in the literacy and math areas. By 2014 they hope to have the entire new phase of the Common Core Curriculum in place.
2. Summer workshops at MS 74 along with the Hawthorne program.
 - a. Workshop- “Siblings without Rivalry (two social workers worked with parents – 23 attendees)
 - b. Book and film series done twice a week
 - c. Aug 2nd meeting with former President of President’s Council (Linda Courtney) to set up a meet & greet with former council members and to put together the Blue Book.
 - d. Lori stated that Anita is on vacation but involved with the hiring of new principals (vacancy in 3 schools) and the 4th school (MS 74) will have an inter-acting president put in place by September.
 - e. Spoke about finding a student for the CDEC.

Jeannette spoke about funding the District Family Advocate in the buying of food for the workshops which will be voted on once the budget is received.

Mary Vaccaro – UFT Representative informed attendees about their trip to Washington with two teachers. The subject was the Core Curriculum Standards. All teachers will be sent the policy & the UFT will be running a workshop on the Core Curriculum Standards. Mary also spoke about teacher tenure. Mary Vaccaro will create a calendar with all district events on the UFT website.

Lori spoke about the Mediation meetings – 4 days a week – techniques in trying to solve conflicts. Workshop consists of working with principals and parents.

Question – Susan Shiroma – has President Council elected their officers? Lori informed attendees that the President Council will hold their election the 3rd Tuesday in September (Sept. 20th) at MS 172.

Jeannette adjourned the meeting and Susan seconded. Council voted unanimously to adjourn.

Meeting was adjourned at 8:30 p.m.

Submitted by Marian Mason, *Administrative Assistant, CEC26*